

AGENDA

Meeting: Marlborough Area Board
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: Tuesday 28 November 2017
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Libby Johnstone Senior Democratic Services Officer, direct line 01225 718214 or email libby.johnstone@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr James Sheppard, Aldbourne and Ramsbury (Chairman)
Cllr Stewart Dobson, Marlborough East (Vice-Chairman)
Cllr Jane Davies, West Selkley
Cllr Nick Fogg MBE, Marlborough West

RECORDING AND BROADCASTING NOTIFICATION

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By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Chairman's Welcome and Introductions	7:00pm
2 Apologies for Absence	
3 Minutes (<i>Pages 1 - 12</i>) To approve and sign as a correct record the minutes of the meeting held on 12 September 2017.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements: (<i>Pages 13 - 18</i>) To note the following items for information: <ul style="list-style-type: none"> • Wiltshire Local Plan Review • Eat Out Eat Well 	7:05pm
6 Partner Updates (<i>Pages 19 - 50</i>) To note the attached Partner updates and receive any further information partners wish to share: <ul style="list-style-type: none"> a. Wiltshire Police b. Dorset and Wiltshire Fire and Rescue c. Healthwatch Wiltshire d. Wiltshire Clinical Commissioning Group (CCG) e. MADT (Marlborough Area Development Trust) f. Transition Marlborough g. Town / Parish Councils h. Marlborough Area Neighbourhood Planning Group i. Feedback from Grant Recipients <p style="text-align: center;"><u>Understanding Homelessness in Our Community</u></p>	7:15pm
7 Sarah Johnson - Assertive Outreach Worker with Wiltshire Council Sarah will explain more about her role supporting homeless people and rough sleepers in this area.	7:20pm
8 Daniel's Story The experiences of Daniel, a former rough sleeper, and what he is doing now to support other people.	7:35pm

9	Marlborough Area Poverty Action Group How Marlborough Area Poverty Action Group is working to help homeless people in this area.	7:50pm
10	Community Area Transport Group (<i>Pages 51 - 64</i>) To receive an update and consider any recommendations arising from the CATG meeting held on 21 September 2017.	8:05pm
11	Local Youth Network Update and Applications for Youth Funding (<i>Pages 65 - 72</i>) To receive an update on the Local Youth Network (LYN) and to consider the following application for grant funding: <ul style="list-style-type: none"> Innov8 Sports CiC and JB Youth Services - £10,168 for a mobile youth club in four rural areas 	8:15pm
12	Health and Wellbeing Funding (<i>Pages 73 - 96</i>) To consider the following applications for Health and Wellbeing Funding: <ul style="list-style-type: none"> The Restoration Trust- £1,919 to support 'Human Henge' wellbeing project; East Wilts MENCAP- £632.87 towards a trip to the Bristol Hippodrome for MENCAP members. 	8:25pm
13	Update from Community Engagement Manager To receive an update from your Community Engagement Manager, Andrew Jack.	8:35pm
14	Any Other Questions The Chairman will invite any remaining questions from the floor.	8:40pm
15	Urgent items Any other items of business which the Chairman agrees to consider as a matter of urgency.	8:45pm
16	Evaluation and Close The next meeting of the Marlborough Area Board will be held on 23 January 2018, 7pm, at Marlborough Town Hall.	8:45pm

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 12 September 2017
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Becky Holloway Democratic Services Officer, Tel: 01225 718063 or (e-mail) becky.holloway@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr James Sheppard (Chairman), Cllr Stewart Dobson (Vice Chairman) and Cllr Jane Davies

Wiltshire Council Officers

Andrew Jack, Community Engagement Manager
Helen Bradley, Locality Youth Facilitator
Martin Litherland, Head of Waste Management
Amy Williams, Lead Waste Technical Officer
Becky Holloway, Democratic Services Officer

Town and Parish Councillors

Marlborough Town Council – Lisa Farrell, Peter Cairns, Mervyn Hall, Guy Loosmore
Aldbourn Parish Council – Alan Phizacklea
Berwick Bassett and Winterbourne Monkton Parish Council – Mark Saunders
Avebury Parish Council – Andrew Williamson
Ramsbury and Axford Parish Council – Sheila Glass
Mildenhall Parish Council – Deirdre Watson
Froxfield Parish Council – Pat Adams, Claire Costello

Partners

Wiltshire Police – Insp Nick Mawson
Marlborough Area Development Trust – Geoff Brickell, Martin Cook, Rich Pitt
Police and Crime Commissioner – Angus Macpherson

Total in attendance: 37

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
81	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p>
82	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Cllr Nick Fogg, Jason Underwood (DWFRS), Shelley Parker (Marlborough Town Council) and Richard Allan.</p>
83	<p><u>Minutes</u></p> <p>The minutes of the previous meeting were received and Cllr Stewart Dobson, seconded by Cllr Jane Davies, moved that they be approved and signed as a correct record.</p> <p>Resolved:</p> <p>To approve and sign as a correct record, the minutes of the meeting of Marlborough Area Board held on 18 July 2017.</p>
84	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
85	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>Draft Housing Allocations Consultation</p> <p>The consultation for the Draft Housing Site Allocations Plan would close at 5pm on Friday 22 September, and comments could be submitted online, by email or by post.</p> <p>Emergency Planning</p> <p>Parish Councils were encouraged to create or update their Emergency Community Plans which should include the identification of (and suggested responses to) emergencies that might happen in their communities. Parishes needing support with their plans could contact Sarah Kelly at Wiltshire Council for a template and general advice</p> <p>Interactive Public Meetings</p> <p>Four public meetings had been organised to discuss the current and future challenges facing the council and to invite public views and suggestions on how these could be managed.</p>

	<p>Household Recycling Centre changes</p> <p>The site layouts of nine Household Recycling Centres were being reviewed, including improvements for vehicular access. It was reported that in order to make the required changes, Marlborough recycling centre would be closed between 2 and 14 October.</p>
86	<p><u>Partner Updates</u></p> <p>The Chairman drew the meeting's attention to the written updates in the pack and invited partners to speak to their reports.</p> <p>Wiltshire Police</p> <p>Inspector Nick Mawson presented his report and highlighted the following points: that the Force were aware of issues with the 101 non-emergency number and were working to resolve them; that arrests had been made in relation to a spate of burglaries in Ramsbury and a number of vehicle thefts; and that the safety notices for popular beauty spots, funded by the Area Board, would be in place within the next few months. In response to a question it was reported that noting down the security/serial numbers of their bikes could aid owners to reclaim them should they be lost or stolen.</p> <p>Inspector Mawson then provided further information on recent press coverage of Wiltshire Police's estates strategy and its potential implications for the future of Marlborough police station. It was reported that policing of Marlborough was currently co-ordinated from the Devizes hub and that response times had reduced under this model suggesting that it had been effective. The review of buildings was ongoing but an alternative base for touch-down in Marlborough was being sought and should one be found it was predicted that the loss of the police station would have minimal impact on the way policing was conducted in the town and community area.</p> <p>In response to questions it was explained that while the police station building was a highly visible police presence in the town, the way in which people communicated with the police had changed and the building was very under-utilised. Work was being done to improve the 101 service and communication with the police more generally. Members of the public who wished to comment on the police and crime strategy could get in touch with the Police and Crime Commissioner.</p> <p>Ramsbury Parish Council</p> <p>Sheila Glass raised her concerns regarding dog fouling in the parish, and invited comments on the possibility of a local bylaw to make carrying bags compulsory for dog walkers. It was suggested that the parish council could get in touch with Wiltshire Association of Local Councils (WALC) to seek advice on pursuing this course of action.</p>

	<p>Marlborough Town Council</p> <p>Mervyn Hall, Mayor of Marlborough, reported that work had commenced on the refurbishing the old youth centre. A project manager had been appointed and support was being sought from local businesses to help with furnishing it. A poster campaign had been launched in partnership with a local vet to reduce dog fouling, and a new footpath had been built on The Green to improve access from Silverless street. The Town Council was also supporting the promotion of the new Great West Way running through Wiltshire along the corridor of the A4: a tourism route being promoted by Visit Wiltshire amongst others.</p> <p>Marlborough Area Neighbourhood Planning Group</p> <p>Two studies had been completed on housing and parking needs in Marlborough: raising concerns about retention of young families and an insufficient level of parking spaces in the town centre. Ambitions for the St Peter's School site would be explored within the plan. There would be public meetings held in which the consultants would present their findings and respond to questions.</p>
87	<p><u>Feedback from previous grant recipients</u></p> <p>Two groups who had received youth grants from the Area Board were in attendance to provide feedback on their projects.</p> <p>Marlborough Explorer Scouts</p> <p>Four young people attended to talk about the month-long trip they had made to Tanzania during the summer to take part in community projects. These had included building a medical centre and doctors residence and renovating the scouting campsite. Before the trip the group had undertaken seven training weekends as well as fundraising activities. The young people reported having new experiences and gaining confidence, personal resilience and skills that would help them to access employment and further education.</p> <p>Innov8 Sportz Community Interest Company</p> <p>The project involved running a Sports Leaders course for 15 young people which had included first training four members of staff as assessors. A further 15 young people would complete the course in February 2018. Two of the newly trained Sports Leaders explained that as well as gaining a better understanding of specific sports, the course had also improved their confidence and skills in leading sessions and involving people with a range of needs. Both young people expressed an interest in undertaking a higher-level course in the future.</p> <p>Both groups thanked the Area Board for the funding they had been granted, and for the support of the LYN and locality youth facilitator with developing their projects. Members congratulated the young people for completing their projects and for the work that had clearly been involved.</p>

88	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Helen Bradley, Locality Youth Facilitator, gave an update of the work of the LYN which now had very good representation from the Community Area's youth organisations. She reported that the next meeting would be held on 7 November. The Chairman thanked Helen Bradley for her continued hard work which was making a real difference.</p> <p>The Area Board considered one application to the youth grant from Marlborough Area Development Trust. The proposed project was to provide opportunities for teaching young people coding and digital creation to be delivered in two parts. Firstly through a lunchtime coding club at St John's School, and secondly through a mobile workshop which could be delivered in libraries and other community centres. The project would support STEM teaching, with emphasis put particularly on getting young women into coding which remained a gap in the industry's workforce.</p> <p>Cllr Jane Davies, seconded by Cllr Stewart Dobson, moved the LYN's recommendation to approve the application and it was</p> <p>Resolved:</p> <p>To award £1996.89 to Marlborough Area Development Trust for a new Digital Makers Club.</p>
89	<p><u>HomeRun School Travel App</u></p> <p>Andrew Jack, Community Engagement Manager, provided an update on the HomeRun school travel planning app pilot in Marlborough that the Area Board had funded. The app monitored children's journeys to school and provided data to parents and schools to encourage alternations that would make journeys more efficient, less expensive, and more environmentally friendly. The app also enabled parents to track their children's journeys in real time which could improve child safety, and the data generated could be used to feed into local plans including highway and housing development planning. The app was being piloted in other parts of Wiltshire, as well as in London and Buckinghamshire. A short video was shown about how the app worked and the safety measures in place to protect users and schools.</p> <p>At St Mary's School, Marlborough, 31% of parents had registered with the app at the soft launch at the end of the summer term, equating to 97 children. A breakdown was shown of the journeys made by those children, with suggestions for how improvements could be made including a proposed walking bus from one housing estate where several children lived.</p> <p>Two more licenses were available for schools wishing to take part in the 2017/18 academic year, with funding available for those schools who wanted to continue using the app after the end of the pilot period.</p> <p>Points raised in the discussion that followed included that it was a promising</p>

	<p>project which could produce data useful for a variety of purposes by parents, schools and the local authority, including the production of school travel plans. Travel plans usually depended on voluntary paper-based surveys completed by parents and the app could make collecting information much simpler. Concerns were raised about how the impact of the app on the reduction of pollution would be measured and it was suggested that the promotion of green transport and the removal of cars from the road could only lead to improvement in air quality, even if this couldn't be evidenced.</p> <p>The Chairman thanked Andrew Jack for his update and reported that he was pleased that the risk taken by the Area Board to engage with the trial had yielded some positive initial outcomes. Improving air quality was an ambitious goal and small projects taken locally would hopefully make a difference in the longer term.</p>
90	<p><u>Supporting learners over 50</u></p> <p>Glynwen Chetcuti and Alana Walton, from LearnDirect, gave a presentation about their programme of support for learners over 50 in Wiltshire and Swindon.</p> <p>The programme, funded by the Education and Skills Funding Agency, had been running since January 2017 and offered free training to anyone aged 50 or over who was eligible to work in the UK but who was not in paid employment. Training was delivered in Swindon, Chippenham and Trowbridge but could be taken out to other areas should there be sufficient interest. Training was focused on supporting learners to access employment or further education by providing key skills like IT, customer service, business administration, and improving general confidence.</p> <p>The Chairman thanked the representatives for their presentation.</p>
91	<p><u>Waste and Recycling Strategy</u></p> <p>Martin Litherland, Head of Waste Management, and Amy Williams, Lead Waste Technical Officer, gave a presentation on Wiltshire's Draft Waste and Recycling Strategy and provided information about the consultation process. The strategy covered waste collection and disposal in the ten years between 2017 and 2027.</p> <p>It was reported that 700,000 kerbside collections were made in Wiltshire every fortnight and that although the amount of household waste being generated continued to decrease, there were still problems with people not recycling as much as they could. Meeting participants were then invited to answer a selection of multiple-choice questions from the consultation, via handheld voting devices. The consultation on the strategy could be accessed online through the waste and recycling pages of the Wiltshire Council website, and members of the public were encouraged to take part and promote it to others.</p> <p>In response to questions, it was explained that the council continued to work with national government to lobby for further reductions in the level of packaging</p>

	<p>created. This was a longer-term goal but the strategy sought to manage Wiltshire's waste in the shorter-term. It was also reported that the majority of fly-tipping appeared to be of commercial waste which could not be disposed of at household recycling centres. While this was a concern it was unlikely to be influenced by charges applied to some recycling services.</p> <p>Concerns were raised about access to household recycling centres for people with physical disabilities or who had mobility difficulties. It was confirmed that there would continue to be staff at the centres to assist users and that the planned changes to the site designs would reduce disruption causes previously by changing containers during the day. The size of kerbside wheelie bins was an item for discussion in the consultation.</p>
92	<p><u>Community Area Grant Scheme</u></p> <p>A decision had been taken by members of the Area Board to defer all further applications to the Community Area Grant Fund to their final meeting of the financial year in March 2018. This decision reflected a wish to ensure the limited funding available could be distributed fairly and to where it was most needed. Applications would be judged against the priorities identified by JSA event earlier in the year. Applications could continue to be submitted as usual and those that involved time-sensitive projects could be considered prior to March 2018 should it be deemed necessary.</p> <p>A full statement is appended explaining the reasons for the decision and how to get in touch about proposed applications.</p>
93	<p><u>Update from Community Engagement Manager</u></p> <p>Andrew Jack, Community Engagement Manager, gave an update on his recent work in the Marlborough Community Area.</p> <p>Commemorative Tree Planting</p> <p>A bid would be submitted by Wiltshire Council in January to the Woodland Trust for 10,000 trees to be planted in Wiltshire in November 2018 to commemorate the centenary of the end of the First World War. Information was being sought from parish councils and other groups interested in receiving trees for their area (for example to specify the number of trees required), and this would be used to support the bid. Parishes wishing to get involved could get in touch with Community Engagement Manager.</p> <p>'No idling' signage</p> <p>A problem had been identified in Marlborough town centre with vehicles running their engines for long periods of time while stationary (idling), notably buses and taxis in the high street. This was exacerbating the existing challenges the town faced with poor air quality. It was explained that idling was a fineable offence but that enforcement required a license from the secretary of state and it was</p>

	<p>proposed to first set up a voluntary scheme to encourage drivers, through signage, to reduce their engine running time. It was proposed that a working group be set up to address this and that anyone interested in joining the group should contact the Community Engagement Manager</p> <p>In response to questions, it was reported that feedback from bus companies had been positive but more work needed to be done with individual drivers. It was acknowledged that the scheme could not solve the town's air quality challenges entirely but that along with the work of the neighbourhood planning group, it would help to make movements in the right direction.</p> <p>Marlborough Dementia Action Alliance</p> <p>A strong steering group had been established and new membership was encouraged. Dementia Friends information sessions continued to run and there were plans to forge links with the local retail association, a 'Race to Remember' spinning event was being held to raise awareness and funds. The next meeting of the steering group would be on 27 September at 1pm and more information could be obtained from the Community Engagement Manager.</p>
94	<p><u>Any Other Questions</u></p> <p>It was agreed that details of Area Board meetings could be displayed on the noticeboard outside the town hall and that the town council should get in touch with the Community Engagement Manager if printed notices were required.</p>
95	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
96	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and reminded members that the next meeting of Marlborough Area Board would be held on 28 November at 7pm at Marlborough Area Board.</p>

KEEPING CHILDREN SAFE



Technology – not least the internet – plays such a key role in our lives that it's a positive move to introduce children to it in a careful and appropriate way.

Young people are naturally curious and like to explore ... it's how they learn and develop. For them, the internet can be a fascinating and exciting place – not least the ability to easily access entertainment and interaction with others.

However, the internet is relatively unpoliced, making it vital to safeguard your kids against issues like inappropriate contact which may lead to abuse or grooming, adult or malicious content or the temptation to share private information or images ... to name but a few.

Essentially, our advice on bringing children up in the digital age falls into three categories:

- Working with your children as they grow and develop to guide them in the right direction, understand what they are doing and being on hand to answer any concerns.
- Having technical measures in place such as parental control software and network and device-level filters in place.
- Being aware of the latest developments in apps, social networking and gaming by reading up on them and speaking to your kids and other parents.

Because of space limitations, this advice is very broad, so for more in-depth information on keeping your children safe on the internet please visit www.getsafeonline.org and select *Safeguarding Children*.



7

RUNNING YOUR BUSINESS



Running a business is challenging enough without having to deal with fraud and other online and data-related issues.

Here are some basic rules to safeguard your business:

- Run regular online safety and information security awareness sessions for all employees. Get staff to question and challenge things that seem irregular.
- Ensure physical access to computers and servers is strictly controlled.
- Introduce and reinforce rules about mobile devices, including keeping them safe, use of public internet and secured home access, and the use of employees' own smartphones and tablets in the business.
- Perform regular backups to a reputable service, preferably one that is in the cloud and easily accessible.
- Enforce strict access to company, employee and customer data.
- Make sure you and all staff can spot the signs of a social engineering scam and know how to avoid the company being defrauded in this way.
- Have a software policy firmly in place including usage, updates, licences and what to do with redundant programs and apps.
- When disposing of redundant computers, servers and mobile devices, ensure all data is thoroughly erased (not just deleted) to ensure it doesn't fall into the wrong hands.



8

REPORT IT



If you, a family member or your business suffer fraud, identity theft or abuse, you should report it immediately to avoid repeat victimisation and prevent it happening to others.

This is the case however small the amount you have lost or the abuse suffered.

Report the problem to the website, social network, ISP or organisation used by the fraudster, identity thief or abuser to commit their crime. If you receive a fraudulent email, phone call, text or social media post, report it to the organisation being falsely represented (for example your bank or HMRC).

Report actual or attempted fraud to Action Fraud at www.actionfraud.police.uk or by calling Action Fraud on **0300 123 2040**.

MORE ADVICE

Thank you for visiting our Get Safe Online event today. We hope you have found our advice useful.

In this booklet, we have featured a few areas in which the internet is very widely used, and which we are frequently asked questions about at events like the one today.

For comprehensive, simple, free advice on keeping yourself, your family, your finances and your workplace safe online, please visit:

www.getsafeonline.org



9



CYBER AWARE



We work closely with the Government's cyber security campaign, Cyber Aware, which provides advice for small business and individuals to help protect themselves from cyber crime. To supplement the advice in this leaflet, please note the Government's advice on two key areas of online safety.

Use three random words to create a strong password

Numbers and symbols can still be used if needed, but three random words provide a good compromise between strength and memorability. Never share your passwords with anyone and ensure you use different passwords for your most important accounts, which are your email, online banking and social media.



Always download the latest software and app updates

They contain vital security upgrades which help protect your device from viruses and hackers. On top of having the most up to date security, software updates also usually include new features and functionality – so why wouldn't you install them?



This is based on advice from the National Cyber Security Centre.

www.cyberaware.gov.uk

GET SAFE ONLINE: WORKING TOGETHER WITH...

TESCO	HSBC	BARCLAYS	KASPERSKY
Royal Bank of Scotland	NatWest	LLOYDS BANK	HALIFAX
Standard Life	Royal Mail	airbnb	first direct
M&S BANK	PayPal	TalkTalk	creativevirtual
HM Government	NPCC	CITY OF LONDON POLICE	NATIONAL TRADING STANDARDS
CYBER AWARE	METROPOLITAN POLICE	Ofcom	THE SOURCE OF CONSERVATION
NCA	Action Fraud	VICTIM SUPPORT	THE STOP FRANK
			ci-fas

Get Safe Online in WILTSHIRE



YOUR ESSENTIAL GUIDE TO STAYING SAFE ONLINE



www.getsafeonline.org



Minute Item 86

INTRODUCTION

With most of us relying on the internet to one degree or another to communicate, manage our finances, obtain products and services and enjoy entertainment, it really is a wonderful resource.

Unfortunately, however, things can and do go wrong online, with an increasing number of people of all ages and backgrounds being affected by fraud, identity theft and abuse – some of it originating in the UK, but a great deal from abroad.

There are simple technical steps we can all take to protect ourselves, but most problems can be avoided by making sure we always follow some simple rules and use our common sense.

This booklet provides some useful tips which we recommend you read and follow when online, and pass on to someone who you think may benefit from them. Keep it somewhere handy as a memory-jogger as you never know when you may need a quick reminder.

PROTECTING YOUR DEVICES



Here are some 'golden rules' you should follow whenever you're online. That way, you have a better chance of staying safeguarded.

- 1 Choose, use and protect your passwords carefully, and use a different one for every account.
- 2 Ensure you always have internet security software/app loaded, kept updated and switched on.
- 3 Never reveal too much personal or financial information ... you never know who might see it, or use it.
- 4 Don't click on links or open attachments if the source isn't 100% known and trustworthy.
- 5 Take your time and think twice, because everything may not be as it seems.

You can find more information on these and our other tips at www.getsafeonline.org

SHOPPING



If you're buying online from a retailer or individual you're not familiar with, make sure they're reputable and honest by getting recommendations or customer reviews.

Is the payment page secure? There should be a padlock symbol in the browser window frame which appears when you attempt to log in or register, and the address of the page should start with 'https://'. The 's' stands for 'secure'.

Unless you know the seller personally, never pay by direct transfer into their bank account. This is a common scam and you'll have little chance of getting your money back.

Don't buy online when you're using unsecured Wi-Fi, such as a hotspot in a café or hotel. Logging in to a hotspot is no indication it's secure, so use 3G/4G instead, or wait until you get home to your secure Wi-Fi.

Remember that paying by credit card offers greater protection from fraud, non-delivery and dishonoured product warranties.

Use different passwords for the shopping, auction and buy/sell sites you use, in case your details get hacked from one or more of them.

When you've finished your shopping session, always log out of the site because closing your browser isn't enough.

Check your payment card statements regularly to make sure you've been charged the right amount, and check your card hasn't been cloned and other purchases made in your name.

FINANCE



Never disclose passwords or other personal information in response to an email, phone call, text, social media post or letter purporting to be from your bank or other official organisation, however genuine they may seem. Real organisations never ask you for this information. Any communication from banks will use your actual name (not 'Sir', 'Madam' or 'Customer') and possibly another verification of authenticity such as your postcode or part of your account number.

However desperate you are to check your account or make a payment, don't bank online when you're using unsecured Wi-Fi, such as a hotspot in a café or hotel. Logging in to a hotspot is no indication it's secure, so use 3G/4G instead, or wait until you get home to your secure Wi-Fi.

Only ever visit your bank's website by entering the address into your browser or using a bookmark you have created using the correct address.

Don't lend your payment cards or reveal their PINs – to anybody else, however trustworthy they may seem.

Always check your statements, and if you notice any unusual transactions report them immediately.

You never know if the person behind or beside you is dishonest. You need to be aware of 'shoulder surfers' viewing your computer or mobile device screen, or at the ATM. Also, if you spot anything irregular at the ATM like an unusual card slot or fascia, don't use it, but report it to your bank.

SOCIAL MEDIA



Be careful who you accept as friends or contacts, especially if you get a request from people you don't know personally. They might not be who they seem, and could potentially cause you harm.

Don't get persuaded into actions or thoughts that you're not comfortable with, or that you know deep down are wrong. Sending intimate images and being persuaded into extremist behaviour are just two examples.

Be careful about what private or confidential information about yourself or your family you reveal in posts or profiles, that could let criminals piece together a picture of you. Phone numbers, pictures of your home, workplace or school, your address or birthdays are all examples.

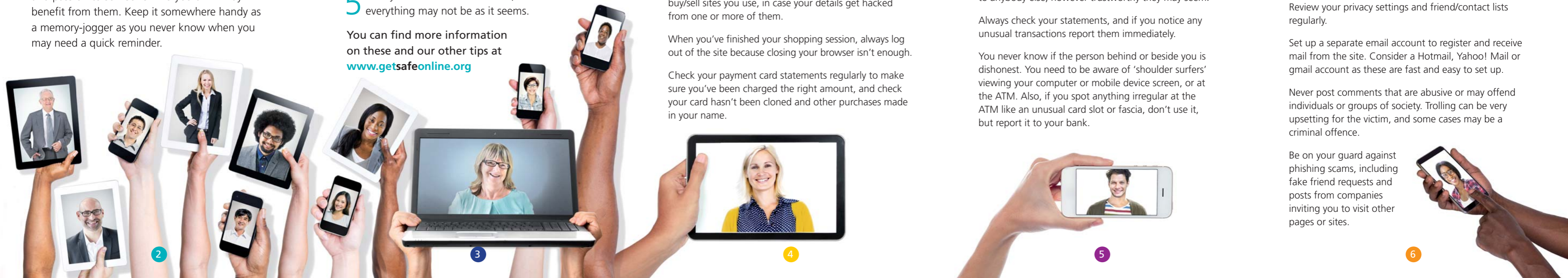
What goes online stays online. Don't say anything or publish pictures that might offend or embarrass you or someone else, get you into trouble or mean lost opportunities now or at any point in the future.

Review your privacy settings and friend/contact lists regularly.

Set up a separate email account to register and receive mail from the site. Consider a Hotmail, Yahoo! Mail or gmail account as these are fast and easy to set up.

Never post comments that are abusive or may offend individuals or groups of society. Trolling can be very upsetting for the victim, and some cases may be a criminal offence.

Be on your guard against phishing scams, including fake friend requests and posts from companies inviting you to visit other pages or sites.



Future Community Area Grant funding from Marlborough Area Board.

Beginning at the September 2017 meeting, Marlborough Area Board has decided that future Community Area Grant applications, for capital funding, will be deferred until the board's meeting in March 2018. This decision has been taken because Marlborough Area Board has already funded several large local projects that the board felt to be important to the local area and merited significant financial support. As such, Marlborough Area Board has relatively little capital budget remaining for the 2017/18 financial year.

By deferring applications until March 2018 and the last area board meeting of the financial year, Marlborough Area Board will be able to assess applications against one another and support those projects that it feels best meet the local priorities that were identified at Marlborough's Joint Strategic Assessment event (list of those priorities here: <http://wiltshirejsa.org.uk/wp-content/uploads/2017/03/Marlborough-priorities.pdf>)

If grant applications come in of an urgent or time critical nature, Marlborough Area Board will assess those on a case by case basis and if deemed necessary, will make a funding decision at the next area board meeting.

This decision does not affect applications to the youth activities or health & wellbeing grant schemes.

If you have any questions about this decision to defer applications or you have an idea for a project and would like to discuss it, please contact Andrew Jack, Marlborough's Community Engagement Manager on 01225 713109 or andrew.jack@wiltshire.gov.uk

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Chairman's Announcement

Chairs Announcement at Area Board

Help shape Wiltshire's plans to 2036 : Wiltshire Local Plan Review

Wiltshire Council has a statutory duty to plan for the new homes, jobs and infrastructure needed to support Wiltshire's communities while protecting the local environment and quality of life and to keep it's plans up to date.

The Council is reviewing the Wiltshire Core Strategy adopted in January 2015 which sets out policies for the future development of the county over the period to 2026 and is used in the determination of planning applications. The review of the Wiltshire Core Strategy (renamed the Wiltshire Local Plan) will extend the period to which the plan relates to 2036.

This is your opportunity to inform the review of the local plan. The consultation starts on Tuesday 7 November 2017. All comments should be submitted by 5pm Tuesday 19 December 2017

The Council is seeking the views of the Wiltshire community on the scope of the review, including the preparation of a Joint Spatial Framework to consider how development across the Borough of Swindon and the Wiltshire Council area should take place. Consultation documents have been prepared to stimulate discussion and ask questions about the strategic issues to be considered in the review in relation to Chippenham, Salisbury and Trowbridge (as Wiltshire's principal settlements) and the market towns named in the core strategy.

For example, in relation to Marlborough, the consultation documents include information about the recent rate of house building (including affordable housing), employment change and environmental constraints. The Marlborough profile acknowledges that:

- Expansion of the town is highly constrained by the priority to conserve the landscape and natural beauty of the Area of Outstanding Natural Beauty.
- The affordability of housing is the worst in the County and relatively few affordable homes have been delivered.
- Traffic congestion and air quality are significant local concerns.

And asks the questions:

- Should the current strategy continue or could some additional measures ensure more affordable homes and/or address traffic issues affecting the town?

Chairman's Announcement

All the consultation documents and supporting evidence will be available on the Councils web site from the 7th (<http://www.wiltshire.gov.uk/planning-policy-local-plan-review>) and are available to view during normal opening hours at the Council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge) and at all Wiltshire Council libraries.

There is also leaflet available on the tables if you would like to know more about the content of the consultation.

How to comment

Copies of the consultation documents can be viewed during normal opening hours at the council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge) and at all Wiltshire Council libraries.

The consultation runs from Tuesday 7 November 2017 until 5pm on Tuesday 19 December.

All the consultation documents and supporting evidence are available on this link:

<http://www.wiltshire.gov.uk/planning-policy-local-plan-review>

Comments can be returned via the following means:

- Online via the consultation portal (http://consult.wiltshire.gov.uk/portal/spatial_planning)
- By email via spatialplanningpolicy@wiltshire.gov.uk
- By post in writing to: Spatial Planning, Economic Development & Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

Next Steps

The feedback from this consultation will inform the development of a draft Joint Spatial Framework and draft options for the Wiltshire Local Plan Review. The timetable for each stage of public consultation is set out below.

Public Consultation

■ Joint working

■ Individual Local Plans

Issues and Opportunities Consultation (Nov - Dec 2017)

Draft Joint Spatial Framework (June - July 2018)

Local Plan Options Consultation (Oct - Dec 2018)

Local Plan Pre-submission Consultation (June - July 2019)

Independent Examination (Apr -Sep 2020)



Wiltshire Local Plan Review Consultation

Wiltshire Council has a statutory duty to plan for the new homes, jobs and infrastructure needed to support Wiltshire's communities while protecting the local environment and quality of life and to keep plans up to date.

The council is reviewing the Wiltshire Core Strategy adopted in January 2015 which sets out policies for the future development of the county over the period to 2026 and is used in the determination of planning applications. The review of the Wiltshire Core Strategy (renamed the Wiltshire Local Plan) will extend the period to which the plan relates to 2036.

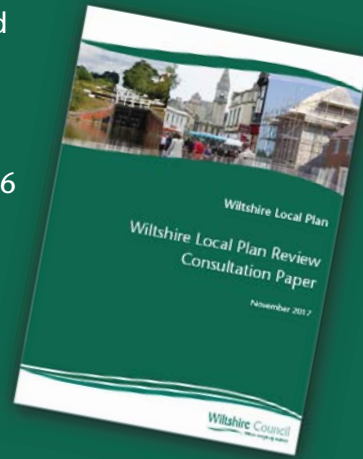
This is your opportunity to comment on and inform how the review of the local plan takes place.

Comments on the consultation should be returned by 5pm Tuesday 19 December 2017.

Wiltshire Local Plan Consultation Paper

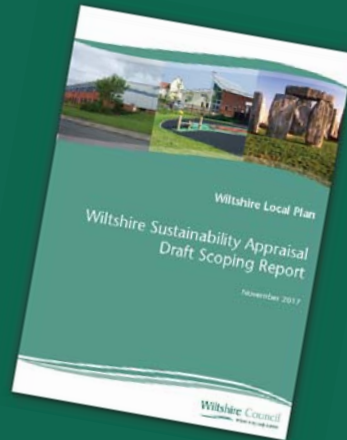
The consultation paper sets out the proposed scope of the Wiltshire Local Plan Review. This explains that the new homes, employment land and associated infrastructure needed to support growth over the period 2016 to 2036 are to be addressed in the review.

It also considers: where Wiltshire Core Strategy development management policies may need to be updated to ensure their continued consistency with national policies; how to consolidate older 'saved' policies from former Wiltshire district council local plans; and new policies to plan positively for each town centre in Wiltshire.



Sustainability Appraisal Scoping Report

The Sustainability Appraisal Scoping Report proposes a Sustainability Appraisal Framework, including objectives and decision aiding questions, to be used in the assessment of draft policies and proposals as part of the plan making process. Sustainability Appraisal promotes sustainable development through better integration of sustainability considerations in the preparation and adoption of plans.



Call for sites

If you have land which you would like the council to consider for development please let us know. Sites already in the Wiltshire Housing and Employment Land Availability Assessment 2017 do not need to be submitted.

Swindon and Wiltshire Joint Spatial Framework

Local planning authorities are legally required to co-operate with each other over issues that transcend administrative boundaries. The Joint Spatial Framework, prepared jointly with Swindon Borough Council, will guide the overall pattern of development across the wider area of the two councils, setting out a distribution of new jobs, homes and infrastructure. It will provide evidence to inform the councils' individual local plan reviews.



Swindon and Wiltshire Joint Spatial Framework: Issues Paper

The Issues Paper has been prepared to stimulate discussion and invites comments on the proposed methodology, scope and objectives of the Joint Spatial Framework and strategic issues in the proposed housing market areas. It is supported by profiles of the proposed new housing market areas at **Chippenham, Salisbury, Swindon and Trowbridge**. The document includes specific questions on which the council would like to hear your views.



Assessments of need for homes and jobs (2016 to 2036)

Two independent studies have been commissioned to identify the new homes and jobs that may be required in Wiltshire and Swindon over the period to 2036 and to inform the review of the Swindon Borough Local Plan and Wiltshire Local Plan. These are a Strategic Housing Market Assessment and A Functional Economic Market Area Assessment.

These projections have yet to be tested and are a first step in the local plan review process.

Chairman's Announcement

Subject:	Eat Out Eat Well Award Scheme
Contact Details:	liz.hubbart@wiltshire.gov.uk

Public Protection is looking to work with Area Boards to increase coverage of the Eat Out Eat Well Scheme; targeting high street businesses and village locations.

The Eat Out Eat Well Award is included in the Wiltshire Obesity Strategy implementation plan and is offered free of charge to most types of food business that have achieved a Food Hygiene Rating of three stars or above.

The aims of the award:

- To encourage and assist caterers to increase the range and promotion of healthier options on their menu.
- Assist caterers in meeting the rising demand for healthier food via advice and low cost nutrition training.
- Acknowledge and promote caterers who make it easier for customers to eat healthily.
- Increase customer choice and help consumers make more informed choices.

The over arching aim is to increase choice for customers and profitability for businesses. It is not about removing 'unhealthy food' but making easily achievable adaptations, in some cases to make existing favourites healthier without compromising on sales and introduce new products. Experience to date has shown that this is realistic and achievable.

The award has three levels bronze, silver and gold and is open to most types of catering establishments including cafes, takeaways, schools, restaurants and workplace canteens that have been assessed as broadly compliant in terms of food safety and food standards and achieved a Star rating of three or more.

Achievement is determined via a points system that rewards healthier catering and reflects Government obesity messages; the increased use of fruit & vegetables, reductions in sugar and fat, increased fibre, reductions in refined and processed ingredients, use of healthier cooking techniques, portion control, marketing and pricing policies that encourage healthier choices.

An experienced assessor will visit the business to guide the food business operator through the process.

To date 261 businesses have signed up and are benefiting from the competitive edge that the award provides. Many businesses have reported cost savings as well.

Participating businesses are provided with a window sticker similar to those displaying a food hygiene rating and their details are entered on to the Eat Out Eat Well website.

Referrals to the scheme can be made to liz.hubbart@wiltshire.gov.uk or by phone 01225 715236.

Chairman's Announcement

Most types of food business that have a Food Hygiene Rating of three or above are eligible and can apply for an advisory visit and assessment to achieve a Gold, Silver or Bronze classification.

Marlborough Area Board Report

November 2017

1. East Community Policing Team

Sector Head:

TBC

Sector Deputy:

Ps James Williams



Community Coordinator:

PC Teresa Herbert



Marlborough PCSO's:

PCSO Lucy Stonestreet



PCSO Mark Braithwaite



Operation Drive Insured.

A week long policing operation was conducted between 16th to 22nd October in relation to Operation Drive Insured; co-ordinated through the Motor Insurers' Bureau (MIB) and the National Road Policing Intelligence Forum (NRPIF), a national campaign that aims to clamp down on uninsured drivers who continue to try to evade detection.

Statistics from the MIB show that around 1 in 100 vehicles are driven without insurance - a sum that equates to more than 6000 vehicles registered across the county.

Sergeant Simon Drewett, Head of the Road Safety Unit at Wiltshire Police said: "Although most drivers will comply with the law, a small minority continue to drive without regard for others. This comes at both a



financial cost (and one which we all carry in our premiums) as well as also a potentially physical one should the uninsured become involved in an accident.

“There is a strong correlation between uninsured drivers and those that are also content to put others at risk through drink driving, careless driving or using a vehicle in an un-roadworthy condition.

“Wiltshire Police are always on the look-out for uninsured drivers, but during this week-long campaign we will be conducting targeted operations to catch those who put our communities at risk”.

In 2016, Wiltshire Police seized almost 1000 vehicles as a consequence of being driven either without insurance or other than in accordance with a licence. Already this year, over 850 have been seized for the same reasons, thereby likely continuing the 30% year on year increase seen since 2015. Over 50% of seized vehicles are crushed as a consequence.

Sergeant Drewett added: “Our message is very clear; if you continue to drive uninsured then we will catch you and your vehicle will be removed from the roads”.

The Motor Insurance Database (MID) is the central record of all insured vehicles in the UK. Managed by the MIB, the MID is used by the police and the DVLA to enforce motor insurance law; ensuring that vehicles driven on our roads are insured at all times.

To check if your vehicle has a valid insurance policy recorded on the MID, please visit askMID.com, or if you need to check that someone else’s vehicle is insured in the event of an accident, please visit www.askmid.com/askmidenquiry.

We had 27 seizures for the county for the week. Incidentally, one officer alone, within the East Policing Team has seized seventy eight vehicles for no insurance and a further twelve, using Police Powers in relation to criminal activity, since October 2016.

Current Priorities.

Dwelling and Non-Dwelling Burglaries

Within the Marlborough area a total of nine incidents have occurred during October 2017, three of these occurred within Marlborough Town.

Incidents include the theft of tools from a site on Elcot Lane, an attempt dwelling burglary via forcing of front door, overnight to 10th October, no entry gained and the theft of jewellery from a charity shop, during business hours on 12th October.

Within the rural environment forced entry was gained to a shed in Aldbourne between 3-10th October and power tools stolen.

Overnight to 11th October, in Lockeridge unknown person/s have gained access to a detached garage via forcing of a side window and stolen 2 x road cycles; a Tevelo S3, carbon fibre wheels, green, black and white in colour, with extras, two £6,000. Also stolen a Trek Madone in blue, two £2,400.

A further shed burglary has occurred between 5-10th October in Ogbourne St Andrew.

During the evening of 19th October, in Rockley, as the occupants to the address were in another room suspects entered the property via an insecure door and removed a handbag and contents.

Overnight to 2nd November 2017 burglary in Rudge and theft of a New Holland 6080 tractor in blue, together with a JCB 310. This incident is linked with another crime in Chisbury, involving the theft of a Manitou Lift Truck. All three vehicles have been located in Europe and we are continuing enquiries with our partners including The National Vehicle Crime Intelligence Agency.



In relation to dwelling burglaries enquiries are continuing regarding a potential linked series of dwelling burglaries in Devizes with similar others in the Melksham and Swindon area. Forced entry has occurred to three properties in Devizes in the Dowse Road area on 26/10/2017, daytime. Property stolen includes jewellery and watches.

Theft from Motor Vehicles

We have experienced seventeen incidents of thefts from vehicles in the East CPT areas of Devizes, Marlborough and Pewsey during October.

Nine of these incidents occurred within the Marlborough area. Incident locations included two in Avebury village - High street and the public car park, A4 at West Kennett and Silbury Hill car park. Two incidents of fuel theft from a business premises in the Ogbourne St George area, and theft from a vehicle parked, overnight on George lane and a mobile phone stolen from a vehicle during a visit to a service station.

We have commenced the fitting of Area Board funded signage at relevant beauty spot locations; to warn motorists of the risks at beauty spot locations.

Hare Coursing and Poaching.

Increasing activity and reports to Police regarding hare coursing within East Wiltshire has occurred since in recent months and a total of twenty nine storm logs refer to events in our area during October 2017. Locations include the Upavon area, Wilton, Stanton St Bernard, Manningford Bohune and All Cannings.

Improved partnership working has resulted via the use of two Whatsapp groups established with the farming community for these areas. This has assisted with immediate responses by officers on the team to alerts of suspicious and coursing activity. We have requested permissions for Whatsapp downloads to our works mobile phones for all officer access.

Two males from Somerset were arrested and subsequently charged with offences concerning The Prevention of Poaching Act 1862, following an incident on 7th October 2017. Officers from the East Community Policing Team were alerted by members of the public reporting suspicious activity by the occupants to a vehicle, located during an area search.

Two suspects to daytime trespass in pursuit of game are under investigation regarding offences identified in the Pewsey Vale area.

Other crimes under investigation.

Local Crimes

Within Marlborough a series of five criminal damages to parked vehicles occurred overnight to 1st October on Herd Street, a further two vehicles have sustained damage whilst parked in the Priory car park.

A number of thefts of alcohol from the town's stores have occurred during September and October, four suspects to these offences have been identified, none are local, one, from the Swindon area has been charged and due in court later this month. Enquiries are continuing concerning the other offenders. Such progress would not have been achieved without the partnership and efforts of staff at Waitrose, The Town Council, Wiltshire, Hampshire and Thames Valley Police. Thank you.

Marlborough rural.

Ogbourne St. George
No Crimes

Ogbourne Maizey

20/10/2017- HOUSE: Unknown suspect has entered a residence through an unlocked back door. The suspect has walked through 2 rooms and stolen a handbag.

Ogbourne St. Andrew

No Crimes

Broad Hinton

No Crimes

Winterbourne Monkton

No Crime

Winterbourne Bassett

No Crimes

Berwick Bassett

No Crimes

Avebury

07/10/2017- Vehicle believed to be linked to poaching has been sighted in Wiltshire with dogs in the back.

25/10/2017- While the RP's vehicle was left in a public car park, Unknown suspect(s) have by unknown means smashed the RP's rear boot window & stolen her handbag which was left in the boot.

West Kennett

No Occurrences

East Kennett

No Occurrences

Lockeridge

09/10/2017- Unseen persons gained access to the RP's detached garage by forcing open a side window; window damaged. Then removed 2 x secured road bicycles from a rack in the garage; rack damaged. .

Fyfield

No Occurrences

Aldbourne

07/10/2017- Unknown suspect has entered IP's back garden. They have smashed all the glass on one side of IP's greenhouse. They have also burnt x3 wheelie bins until they were a pile of ash on the floor, whilst still finding time to damage her trees and shrubs.

08/10/2017- Reports of 2 people on loud motorbikes being ridden over the farmers land. Riders have the farmer's permission to be on his land but this is a regular occurrence & is having a negative effect on local residents.

07/10/2017- Burglary - shed - residential. A unseen suspect entered the RP's main large wooden shed in his garden. A padlock has been removed from the door; shed entered and the following petrol driven items were stolen: Ryobi hedge trimmer worth £260; McCulloch 14" chain saw worth £250 and a Makita leaf blower worth £250. No other items were moved in this shed.

17/10/2017- Unknown suspects have by unknown means cut through a wire gate, entered in a vehicle and killed 2 hares using dogs.

Baydon

19/10/2017- Unknown suspect has wedged open the large wooden door to the outbuilding that was padlocked and bolted top and bottom with unknown tool making a hole to gain access to the building. The padlock on the door has remained intact and undamaged. Nothing has been stolen.



Chilton Foliat
No Crimes

Ramsbury
No Crimes

Mildenhall
No Crimes

Froxfield
27/10/2017- Injury RTC

Marlborough Mop events.

These passed off relatively quietly, incidents during the events included criminal damage to property within one of the licensed premises within the town and enquiries are ongoing to identify a group involved in a public order incident, criminal damage to a parked vehicle and theft of alcohol from a High street store.

Operation Aztec

A national Firearms Surrender is due to occur this month, known as Operation Aztec. Members of the public are invited to surrender firearms to the below six nominated police stations or by arranging for their collection in some cases. The nominated stations are:

Melksham
Trowbridge
Bourne Hill
Marlborough
Monkton Park
Gablecross

Please see the enclosed poster for further details.

Wiltshire Police Control Strategy

Below is our Control Strategy for your reference. This focuses on how we conduct our operational policing based on the Police and Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.



Dangerous and Persistent Offenders

Work is continuing with our SWITCH nominals, (those who are identified as persistent and prolific offenders), including intelligence gathering and relevant actions following dissemination. We currently have three nominals within the East Policing Area classified as such and we work closely with our SWITCH team members and partner agencies to manage these offenders.

Modern Slavery and Human Exploitation

Wiltshire Police and PCC response to HMICFRS Modern Slavery report 24 October

Detective Superintendent Craig Holden said: "Today's report serves as an important reminder that police forces must take a robust approach to modern slavery and human trafficking - this is a complex area of modern day policing and it can be demanding on resources, but that should never deter us from ensuring we are doing everything we can to protect victims.

"Tackling modern slavery in our communities is something that we place a lot of emphasis on. Fundamentally, it is about protecting the most vulnerable in society and we've made it one of our top priorities where we will be focusing our resources.

"A steady flow of information from the public is vital in the fight against Modern Slavery and we are making positive strides in this area too. We are raising awareness of this issue both internally with officers and staff and externally, within our communities. They are the eyes and ears that provide the local intelligence needed to help us continue to target businesses and individuals that traffic and exploit vulnerable people.

"Combining our day-to-day frontline resources with specialists is also a critical component of our approach. Our dedicated Human Exploitation and Emerging Threats (HEET) team is central to us tackling this type of crime. They gather and analyse information to help us better understand where the specific threats exist in our communities. They then use that to set in motion operations (both locally and with our partners in the Regional Organised Crime Unit) that disrupt and dismantle criminal exploitation of vulnerable people.

“Over the course of the last year, we have carried out operations in a number of areas all related to modern slavery and human trafficking. These have included tackling and closing down ‘pop up’ brothels in Swindon and identifying labour exploitation in nail bars and car washes across the county. Modern slavery is complex and manifests itself in a number of ways. We will continue to focus our activity on the issues that have the greatest impact on our communities.

“Let me be clear, we will not tolerate any form of exploitation and we want victims to feel confident in reporting to us, safe in the knowledge that we will support them alongside our partners.

“Of course, modern slavery is not just an issue for the police. There are so many other areas that it impacts, from public health to housing to child protection. We work closely with our partners as part of the Swindon and Wiltshire Anti-Slavery Partnership (which is chaired by Wiltshire Police) to ensure that collectively we are working together to tackle these issues and put plans in place to provide support to victims.

“The welfare of victims is paramount and should always remain our priority. Modern slavery and human trafficking are abhorrent crimes and community based intelligence is crucial in investigations of this nature. Working together we can put a stop to the exploitation of the vulnerable. Call 101, or Crimestoppers on 0800 555 111 where information can be left anonymously. You can also contact the Modern Slavery helpline confidentially at any time, day or night on 08000 121 700”.

Police and Crime Commissioner for Wiltshire and Swindon Angus Macpherson said: “Protecting the most vulnerable in society is one of the four priorities of my Police and Crime Plan and I welcome this report from HMICFRS into what is a serious, complex and challenging issue for police forces and partners across the country.

“Modern Slavery is not just a ‘big city issue’. Wiltshire is a safe place to live but that doesn’t mean it is immune to issues like modern slavery.

“The Chief Constable and his team must continue to ‘lift the stone’ on this toxic crime in our communities. I want to see offenders brought to justice wherever possible though close cooperation with our partners.”

County Lines and the Criminally Exploited

Four people have been sentenced for their roles in a crack cocaine and heroin supply conspiracy which saw drugs trafficked from Bristol into Wiltshire towns.

Tumaini Matsimela, age 34, of Wilson Street, Bristol was sentenced to 7-and-a-half years imprisonment.

Melody Collins, aged 28, of High Street, Pewsey was sentenced to 3-and-a-half years imprisonment.

Franco Cosentino, 37, of Cranesbill Road, Melksham, was sentenced to 20 months imprisonment suspended for two years, 20 days rehabilitation, 200 hours unpaid work and six month drug dependency rehabilitation.

Jack Hedges, age 23, of Pockeridge Road, Corsham, was sentenced to 2 years imprisonment, suspended for 2 years, 30 days rehabilitation and forfeiture of £420.

The investigation by the Dedicated Crime Team began in November 2014 when officers stop checked Matsimela at Chippenham train station. He fought with officers and threw a quantity of Class A drugs into a bush, with a further quantity being found inside his pockets. He was arrested and bailed whilst the investigation continued.

He was again stopped in Chippenham in May 2015 when he was suspected to have been selling drugs. No drugs were found on this occasion, however, a large quantity of cash was located along with a mobile phone which officers suspected contained evidence of his drug dealing.

The investigation continued and led to officers visiting the St Paul’s area of Bristol on 2 February 2016. A short time later they located Cosentino and Hedges sat waiting in Cosentino’s car. Matsimela was sighted walking towards the vehicle and was detained a short distance away. He fought violently and threw a mobile phone and a quantity of Class A drugs. Mobile phone evidence showed that these drugs were intended to be supplied to Cosentino and Hedges and also implicated Collins in controlling the enterprise for the purposes of supplying crack and heroin onto the streets of Wiltshire.

When officers searched Matsimela’s home address they located his brother Abiola inside with over £2,000



worth of cannabis and £1,100 in cash. He was sentenced at an earlier hearing for possession with intent to supply class B drugs.

Matsimela, Collins, Hedges and Cosentino were all charged with conspiracy to supply crack cocaine and heroin between 26 December 2015 and 3 February 2016. They all pleaded guilty.

PC Luke Barnett, of the Dedicated Crime Team at Melksham, said “I am very happy with the sentences passed in this case.

“Matsimela had been active in Wiltshire for some time, supplying hard drugs onto the streets of our towns and was well versed in police tactics. It required a lengthy investigation to successfully convict him of these offences and I am pleased that we were able to also successfully convict other significant members of his supply network.

“County Lines drug networks, who supply drugs from large cities such as Bristol into Wiltshire, pose a significant risk to our communities and we are determined to bring the offenders to justice.”

If you suspect county lines drug activity in your community, please report it on 101, all information is treated with the utmost discretion.

Cyber Crime.

Lee STRIPE, Wiltshire Police Cyber Crime Prevention Officer works closely with partners including Action Fraud, National Fraud Intelligence Bureau and other Cyber Prevention Officers across the country. Latest scams and alerts are posted on social media sites including Facebook and Twitter. Please refer to CyberBeeWiseWilts and for Twitter its @CyberBeeWiseWP.

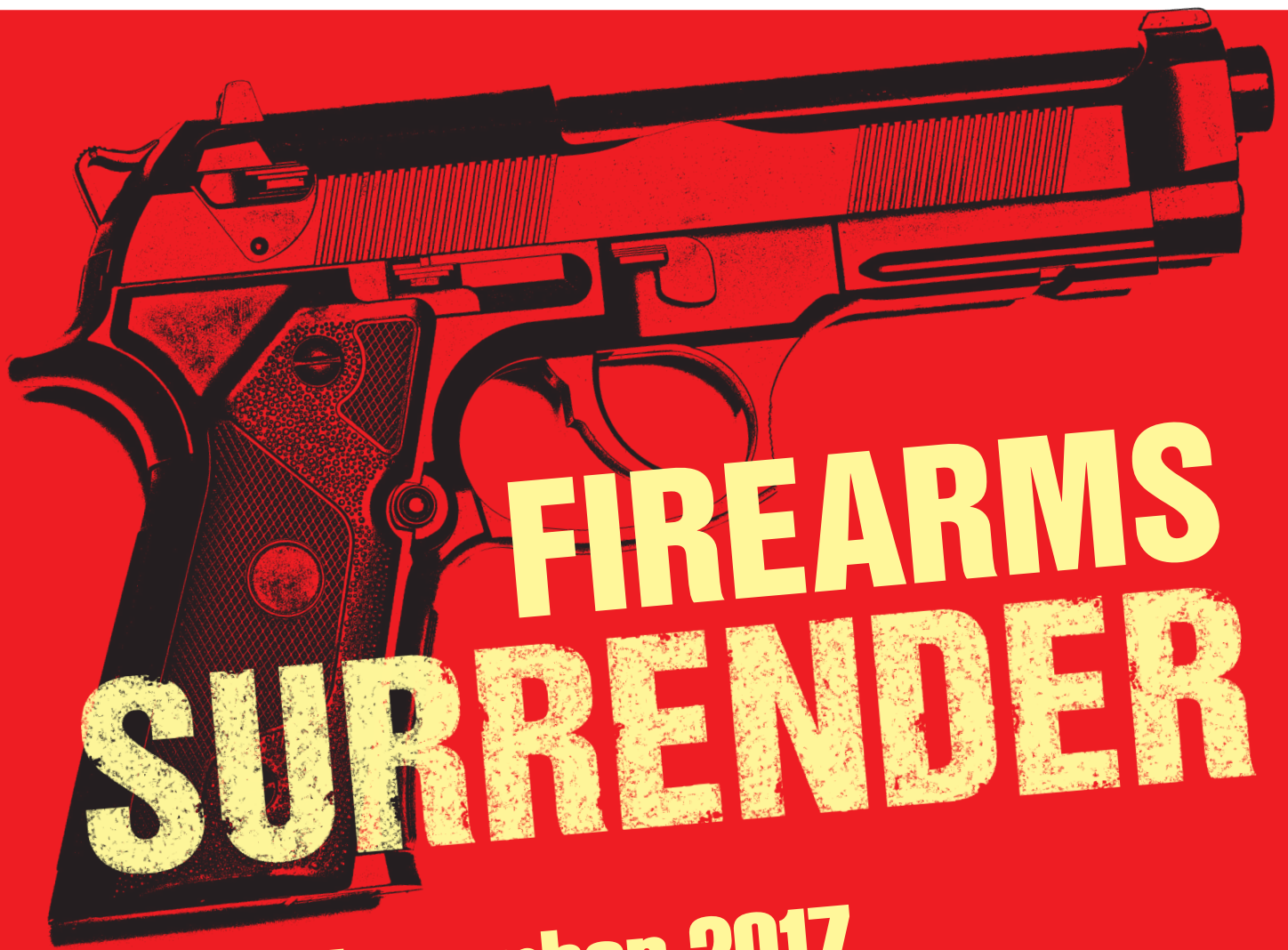
Please also follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/> Our free Community Messaging service will also help keep you updated about policing and crime in your local area.

James Williams
A/Sector Inspector,
Wiltshire East CPT



FIREARMS SURRENDER

13 - 26 November 2017

The National Firearms Surrender takes place this Autumn. Police want to collect as many guns as possible during the campaign. Hand in any unwanted or illegal firearms to your nearest designated police station :

- Melksham
- Trowbridge
- Bourne Hill
- Marlborough
- Monkton Park
- Gablecross

You will not face prosecution at the point of surrendering a firearm and you can do this anonymously

If you have information about gun crime call police on **101** or **Crimestoppers 0800 555111**

54856-NABIS



Marlborough and Ramsbury Local Area Boards – Report for 28th November 2017

Community Engagement

The local management teams at the fire stations and the District Support Office have actively been visiting the local Bedwyn area following the fire at Bedwyn Common to offer our Safe & Well visits and to give advice where necessary. We will continue to maintain a response to requests for home safety issue and we would urge anyone who requires a visit where we may be able to offer a free smoke alarm/s to contact us on our website.

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

We have been working with the Aldbourne community in relation to supporting their flood response plan in the event of an area wide flooding issue. All of our personnel on our fire stations are trained in water awareness and are able to assist during such an event if required.

Marlborough and Ramsbury Fire Stations have be joining the rest of the Service in our campaign to highlight the problem caused by the parking of vehicles that impede or delay Emergency Services from getting to their destination. The campaign went live in Wiltshire on Monday 13th November titled 'Are We Getting Through'. This has had high media interest and stations have been highlighting areas that prove problematic to them in getting our appliance to a destination in as quick a time as possible. Particularly problematic times are the school run times not only for appliances getting to their destination but also for responding personnel getting to the stations.

On-Call Recruitment

Both Marlborough & Ramsbury Fire stations continue to find it difficult to recruit new personnel into the Service due to work/personal life or due to the fact, people are unaware of just what we can offer as an employer (first Aid skills, LGV, Fire Safety knowledge). Without the continued support of employers in the area we will struggle to crew our appliances and to try and alleviate this issue Marlborough Fire station are holding a recruitment evening on the **28th November** at the station. We continue to seek new employees and anyone can contact any fire station or call our recruitment line on 01722 691444 or contact our team at recruitment@dwfire.org.uk .

Response

Total Fire Calls for Ramsbury (53) Fire station; 01/09/17 – 31/10/17

Category	Callsign	Incidents in 53 Area	Total Incidents attended
False Alarm	53P1	1	2
Fire	53P1	0	3
Other	53P1	0	0



Special Service	53P1	0	0
Total	52P1	1	5

Total incidents are in support of other stations

Availability of On-Call appliance 53P1 (Ramsbury); 01/09/17 – 31/10/17

Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
53P1	17.18%	86.75%	51.96%

Total Fire Calls for Marlborough Fire station; 01/09/17 – 31/10/17

Category	Callsign	Incidents in 55 Area	Total Incidents attended
False Alarm	55P1	6	8
Fire	55P1	7	8
Other	55P1	1	1
Special Service	55P1	3	7
Total	55P1	17	24

Total incidents are in support of other stations

Availability of On-Call appliance 55P1; 01/09/17 – 31/10/17

Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
55P1	80.05%	89.92%	84.99%

The 2nd appliance at Marlborough has not been included in this report as there was insufficient personnel available at the station to crew it since the last report and as such has not attended any incidents.

Where possible the Service has endeavoured to ensure Marlborough and Ramsbury have a fire crew available to attend incidents at all times. Unfortunately, due to reduced crewing levels across the Service and the lack of available Retained Duty System Firefighters at the stations, this has not always been achievable. Best efforts to provide robust fire cover are made daily by the officer in charge at the Service Control Centre and through recruitment we aim to be able to increase the amount of times the local appliances are available. We would



be grateful if local employers could be encouraged to release members of their staff to become RDS Firefighters within their community and allow for an increased availability of the local fire engines.

Recent Notable Incidents

On the 5th September, appliances from both Marlborough and Ramsbury attended a fire in a domestic garage in Bedwyn Common. The first appliance booked in attendance 15 minutes from being mobilised (5 minutes within the time set for rural areas of 20 minutes) to find a well-developed fire in the garage and the owner suffering from burns. Due to the nature of the information received by Fire Control, the Ambulance Service were notified who intern mobilised a road vehicle (along with the Air Ambulance) to the scene. The owner was flown to hospital by Air Ambulance but unfortunately later died due to the injuries sustained in the fire.

As previously mentioned in the report, teams from the Fire Service's Safe & Well Department and the District Support Officer have visited the area where they have given advice and carried out a number of checks on domestic properties as well as providing reassurance to the local community.

If anyone thinks that they may have been missed by the team, then I would encourage contacting us on the email below and we will be happy to arrange a visit.

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

Our Community Safety Plan is our vision until 2020 and can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Matty Maggs

District Commander, Marlborough, Ramsbury, Cricklade and RWB

Email: Matthew.maggs@dwfire.org.uk

Tel: 01722 691173 | Mobile: 07595 966708



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IN STREETS LIKE THESE, **THOUGHTLESS PARKING** CAN PREVENT FIRE ENGINES GETTING THROUGH.....



DORSET & WILTSHIRE
FIRE AND RESCUE

Vehicle:.....	Date:.....
Location:.....	Time:.....

Note: If the details of this vehicle are recorded on multiple occasions, they may be passed to the police for further consideration.

EVERY SECOND COUNTS WHEN FIREFIGHTERS ARE RESPONDING TO A 999 CALL. TIME SPENT TRYING TO SQUEEZE BETWEEN PARKED CARS COULD PUT LIVES AT RISK.

- Please don't park too close to corners – fire engines are larger than cars and need more room to turn corners
- If you are parking opposite someone, remember that a fire engine needs at least two car widths to fit through
- Make sure your wheels are straight when you have finished parking your vehicle
- Always follow the highway code (Section 217; parking of vehicles)

THINK – it could be you, your family, friends, colleagues or neighbours that we can't get to.

dwfire.org.uk

PASSIONATE ABOUT

CHANGING & SAVING LIVES



We want to hear from Wiltshire residents living with long-term conditions

We are looking at the information available for people living with the five most common long-term conditions in Wiltshire. We also want to find out more about the information needs of those living with one of these key conditions, including:



- Heart disease
- Diabetes
- Arthritis
- Chronic obstructive pulmonary disorder
- Mental health issues

The information gathered during the evaluation will help to influence new sets of information on Wiltshire's health and care information website, ***Your Care Your Support Wiltshire*** and ultimately, to improve the quality and accessibility of information available to those with long term conditions in Wiltshire.

We also want to hear from Wiltshire people who care for someone with a long-term condition.



Get involved by completing an online survey at <https://wh.snapsurveys.com/s.asp?k=150160216377>

Hard copies can be made available on request. The survey closes on **30 November 2017**.

Healthwatch Wiltshire will also be visiting local support groups to talk directly to people living with long term conditions as well as their carers and professionals.

Help us evaluate short information films about long-term conditions

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group have subscribed to a library of films produced by a company called The Sound Doctor. The films are made by medical staff, and include information about common long-term conditions. They aim to help people learn more about the causes and impacts of these conditions, and advise on ways for people to live with and manage their condition.

These films are available online for Wiltshire people, and include the key long-term conditions listed above. You can access the films at thesounddoctor.org by simply confirming your GP practice.

We want to hear your opinions about the films and whether they are helpful. So after you have watched the films which are of interest to you, please take a few minutes to complete our online survey at <https://wh.snapsurveys.com/s.asp?k=150349235839>.

Again, hard copies can be made available on request. The survey closes on **27 January 2018**.



Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

November 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

New provider announced for Integrated Urgent Care Services

Medvivo has been awarded a five year contract to provide integrated urgent care services across Wiltshire, Bath and North East Somerset (BaNES) and Swindon, from 1 May 2018.

Medvivo will be responsible for running the new NHS111 service across Wiltshire, BaNES and Swindon and will develop the service model to include a new locally managed 'clinical hub'.



The new clinical hub means that callers to the 111 service will be listened to and advised about what action they should take next. If they require further medical advice they will be able to talk to the clinical hub – a team of experienced health professionals who can collectively make clinical assessments, give advice and arrange urgent care if required. It means no decision is made in isolation.

Local patients and residents will receive information about the new integrated urgent care service and how to access it ahead of the launch on 1 May 2018.

Army Basing programme

NHS Wiltshire Clinical Commissioning Group is working with the Local Authority, Military Health and a range of stakeholders to assess and minimise the impact of any changes to the military population and their families. As part of this we are engaging with local health services to ensure they plan for any subsequent changes and that the right resources are available at the right time.

There is a dedicated page on Wiltshire Council's [website](#) to keep you updated with the latest news and events on the Basing Programme to support around 4,000 additional service personnel and their families relocating to Wiltshire by 2020.

HANDi app launched

A free mobile app is now available which provides expert advice to parents, carers and health care professionals on common childhood illnesses.

The HANDi app provides expert advice on how best to manage the six most common childhood illnesses; diarrhoea and vomiting, high temperature, chestiness, newborn problems and stomach pain.

The HANDi app is available to download free from iTunes App Store and Google Play Store and will work on any Apple or Android device.

Read [more](#) about this app and how to download it to your mobile device.

Have your say!

What's your view on NHS funded patient transport?

Wiltshire CCG, with other CCGs across the South West, are working together to develop a consistent approach to assessing whether patients are eligible for NHS funded patient transport.

Patient transport is a non-emergency service offered to people who cannot get to their hospital appointment because their health condition impacts on their ability to use routine transport (cars/trains/buses/taxis/wheelchair taxis).

National eligibility criteria for using patient transport was set in 2007, however the way these are interpreted locally can vary, including agreed exclusions and how to apply the criteria.

The aim is now to ensure that NHS funded non-emergency patient transport is provided in a fair way for all those who need help getting to hospital appointments.

Patient Transport



We have put together a short [online patient/public questionnaire](#) which is open until 10 November.

If you would prefer a hard copy of the questionnaire, please email the [communications team](#) and we will send you one.

Diabetes survey – have your say!

Wiltshire CCG wants to improve the care of all diabetics in Wiltshire; so we need to understand what matters to you.

Next spring we are launching a wellbeing toolkit for all diabetes and those who support them.

Please complete this [short survey](#) and tell us where the gaps are in the information you need to help support the management of diabetes. Your comments will help to shape the new wellbeing toolkit.

Urgent GP appointments – where would you go?

If you need a same day urgent GP appointment – this could mean that you might not be able to see your usual GP and you may have to travel to a different practice.

Urgent GP appointments are booked on the day and are for patients who have health problems which cannot wait for a routine appointment.

We want to hear your views on accessing urgent GP appointments.

Tell us what you think by completing this [short survey](#).



Campaigns

Every year we support a number of national health campaigns and run some local ones too.

Click on the images below to find out more about our current campaigns.



Do you have a learning disability?

Don't miss out: get better healthcare now.



**Marlborough Area Development Trust -
Support for Digital Making in the Marlborough Area**

This MADT project started in late 2016 and as part of the evolving overall project, we were granted some funds from the Community Youth Fund at the MAB on the 12th September 2017, with the monies becoming available in October. On 21st October I provided both Helen and Andrew with a very brief update to advise that:

- the majority of the grant monies were already committed;
- most of the equipment for the St John's Friday lunchtime Digital Making Club was 'to hand', that the club was up and running; and that
- the 'build' of the additional equipment to upgrade MADT's existing demonstration kit to enable additional ad hoc workshops was underway

Buying kit however is obviously the easy part of a project like this, but I'm pleased to say that:

- so far, more than a dozen St John's student have attended one or more club sessions;
- the build of the 'ad hoc workshop' kit is now more or less complete;
- we are finalising the details for a series of workshops to be given for Explorer Scouts from January through to March '18; and
- we are looking for a suitable (and free!) venue to start some regular public workshops

Updates and full details of all aspects of this project can be found at
www.makerspace.marlborougharea.org

Evaluation of the MAPAG Holiday Activities Summer 2017

MAPAG facilitated three holiday activities during the summer of 2017: funding children to participate in Camp Activ8 at the Leisure Centre, funding Innov8 Sport CIC to deliver the Stay Fit for the Summer programme for young people, and a day-trip to Bournemouth. The funding of children to participate in Camp Activ8 was piloted last year, the other two activities were pilots this year. The main aim of all three activities was to offer positive leisure activities in the summer for children, young people and families from lower socio-economic backgrounds in the Marlborough Area.

The feedback we received was positive for all three activities, as is detailed below. Due to the short time we had to advertise the Stay Fit sessions, the numbers for this activity were low, and we were not able to target specifically the young people from lower socio-economic backgrounds. We are considering a different model for these activities next year. For the other two activities, our aim was achieved, and we plan to continue to offer these opportunities next summer.

Stay Fit for Summer Programme

Over the course of the summer holidays Innov8 Sportz CIC (referred to as Innov8 in the following) delivered the Stay Fit for Summer programme for the young people of Marlborough. The project was funded by MAPAG through the Marlborough Area Board.

Innov8 provided 6 sessions during the summer holidays at Elcot Lane football pitches in Marlborough. The sessions were charged at a voluntary contribution of £2 per session for young people, 13-19 years, who live within the Marlborough area. The project was successful for those who attended, as they got to try many new activities that they had not previously heard of. This allowed all participants to play on an even playing field in an environment where there is no fear of failure or ridicule. Unfortunately, a very short window for promotion of the event at the end of the school term led to a lower than anticipated attendance.

Session Attendance

The session attendance was low throughout the programme: 11 individuals participated (10 male 1 female). This was much lower than we would have expected for this pilot programme. This was due to many factors, including: it being a Pilot Programme, promotional issues due to late confirmation of funding, attendees being on holiday and potential session timings and day.

The decision was made to lower the number of coaches at the sessions after the third session to make the sessions more cost effective (reduced from £120 a session to £60 a Session), and allow them to continue for the full 6 weeks. Although session attendance was low, the sessions were engaging and fun for those who attended. This is shown by those people returning to future sessions and through feedback gained from those who participated.

Participant and parent feedback

Feedback from the participants and parents was positive and included some nice comments about the session:

- When asked what did you like best one child wrote: "I liked that we had the choice to play games that we like and lots of other different games" and another child wrote that "the coaches are really friendly and all of the sports are really fun"

- When asked did they make friends one child wrote: “I met people I didn’t know and asked my friends to come along too”
- When asked was there anything you tried for the first time: all participants replied “Yes – Gaga ball, ultimate frisbee, y-ball, tchoukball, cone-ball.”
- Parents feedback was unfortunately from just one parent whose comments included: “Good to get them out the house for 2 hours, enjoying playing sporting activities with friends and the nice lads” and “I feel it is really important for children to enjoy sports outside and play with other children”. The same parent commented that more advertising, for example through Facebook would have been helpful.

Future collaborations between MAPAG and Innov8 Sportz CIC

The best way forward for both parties would be for MAPAG to use their funding to pay directly for people from a lower socioeconomic background to attend sessions run by Innov8 or Wiltshire council, rather than funding Innov8 directly to deliver sessions. This would be more cost effective for MAPAG and help us use our money where it is needed most.

Bournemouth Day Trip

21 adults and 25 children + MAPAG volunteers joined the trip to Bournemouth on Thursday 27th July. Most people heard about the trip through the letter sent out by the school or through the Parent Support Advisor, Lisa Feeney. The trip included a visit to the Oceanarium, a Fish & Chips lunch, a free afternoon and transport from Marlborough to Bournemouth and back.

The aim of the trip was to give families the opportunity to do something together, which they may not have been able to afford themselves. The participants each contributed £5 to the day, which included lunch. The trip was evaluated through questionnaires, which were completed during the bus journey back. The following feedback was obtained through these questionnaires:

Participant feedback

Amongst the things that people enjoyed most was the playing on the beach, the following were mentioned: the socialising with other adults, playing on the beach, being treated, the Aquarium, and the going on the beach with ‘a lovely group of people’. When asking what could have been better, most of the people didn’t have any comments, although communication about lunch was mentioned a few times.

To see if we reached our target group, i.e., those people who would not have many other opportunities to go away during the summer holiday, we asked if the participants were going on any other trips or holidays this summer. About one third of the people answered that they were not going anywhere else, with a majority stating that this was for financial reasons. Others who had planned other trips, were mostly having their holiday within the South West.

Evaluation of the data

These comments show that for the majority of people we have achieved the aim of providing a positive activity for the families, and that we reached people of lower socio-economic backgrounds.

Looking towards the future, we intend to facilitate a similar trip, keeping in mind that there needs to be more clarity about the practical arrangements, such as lunch.

Camp Activ8 at the Leisure Centre

15 children attended 11 of whom are on benefits. This data shows that the majority of children we supported come from families that are on benefits, or have so-called 'pupil-premium' status, which means that we indeed have reached the children coming from lower socio-economic backgrounds.

Participant feedback

The following is written by Morrison, who ran the Activate programme at the Marlborough Leisure Centre:

"Many of the children said that they made new friends - which is specifically good for their social interaction skills as we now primarily live in a technology-based society. The children had the opportunity to interact with children from different schools and from different age groups meaning that they could have potentially made some friends for when they change from primary to secondary school.

Others said that they were getting better at swimming, which obviously means that they were getting fitter and healthier from an hour in the pool every day. A couple of children said that at the beginning of the holidays they could barely swim a width and towards the end of the summer, they worked up to doing lengths. Of course, the extra activities in the hall would have contributed as they have access to a variety of different activities such as table tennis, football, dodgeball and indoor hockey.

Multiple children said that they feel more confident in themselves as well as talking and playing with others. We even had children helping out with our special needs children – making sure that they understood the tasks, ensuring that they had help where necessary, getting them involved with different games, etc.

Finally, children were able to practice arts & crafts and colouring that they might not get the time for outside of school hours and this is good for their imagination/creativity. They were given opportunities to learn about different things as well as try new activities, such as archery, that would normally cost a fortune so it also opens a few doors of possibility for them.

In addition, Amy Scott, Customer Services Manager at Marlborough Leisure Centre collected the following feedback from parents:

Feedback from parents: One Dad mentioned that the kids slept super well the night of being in Activate and they also really enjoyed the sporting activities; and a Mum said that her daughter's confidence grew massively after attending Camp Activ8, because she was getting to know more people and became a bit more outgoing."

Evaluation of the data

The scheme this year had a similar uptake and similar feedback to last year. We had hoped to have an increase in the number of participants, but partly due to Lisa Feeney's illness, we have not been able to establish these relationships.

We intend to run a similar scheme next year, trying to improve the diversity of people we reach, in particular reaching out into the villages in the Marlborough area.

Marlborough Tennis Club- Construction of new tennis courts

The project is going well and the courts have been constructed although not yet finished. Court painting, access pathways, pavilion and landscaping are all yet to do. We hope to complete this by late Spring 2018 in time for the summer season.

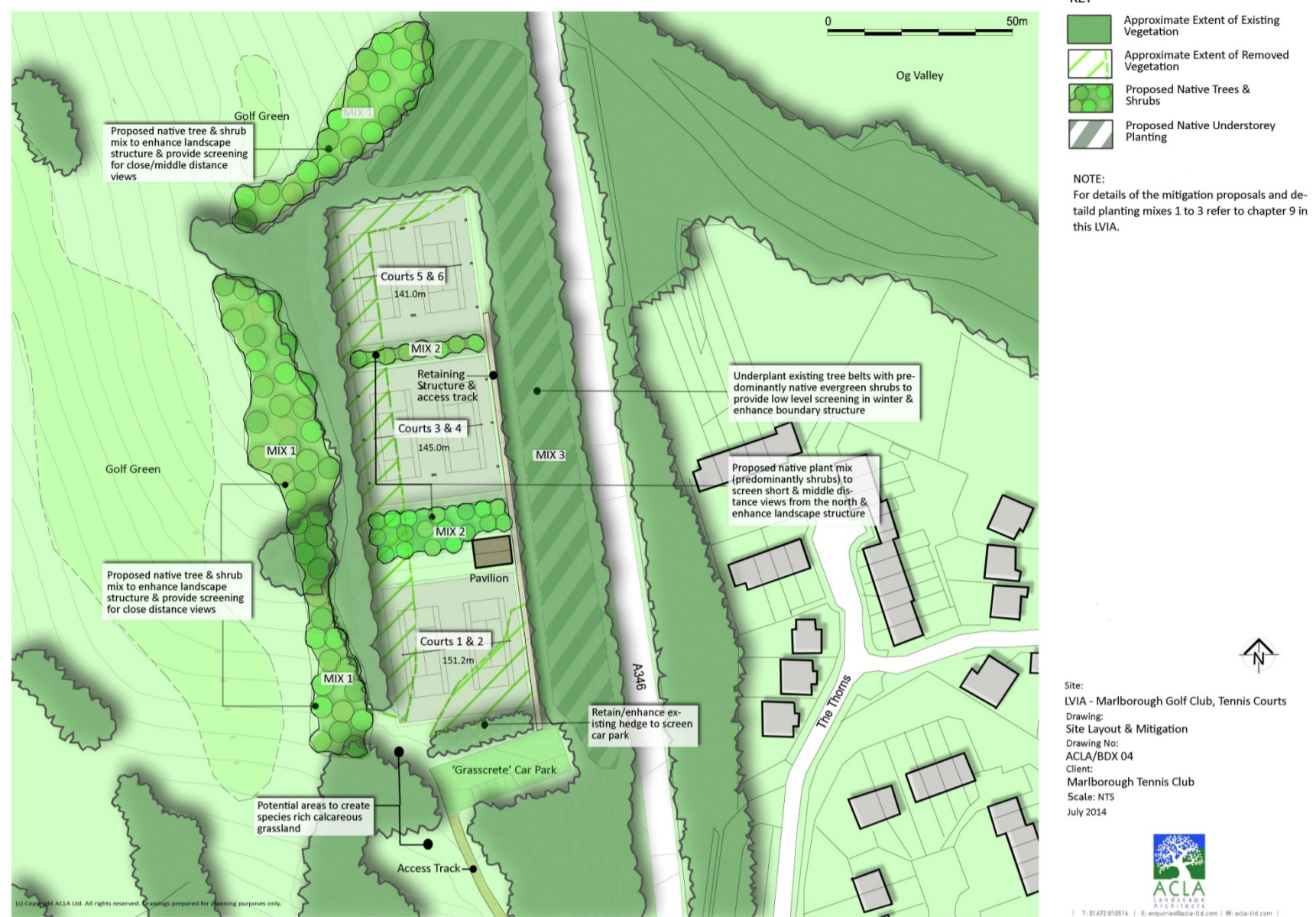
The build has been a significant feat of engineering, due to the steep incline and earthworks required to build and support the courts on the 3 different levels.

We will have a stunning facility in a beautiful location. We are still fund raising as we have significant overspend due to the increased earthworks and will be holding events and asking for donations throughout the next few years!

The development poster is attached.

The Development

- Quality all year tennis facility
- Six courts on unused practice area of Marlborough Golf Club
- 3 pairs of courts, with existing and additional new tree planting around all courts
- Designed to minimise impact on landscape
- Disabled access – allowing wheel chair tennis
- Small on site pavilion provides toilet facilities and shelter.
- Uses existing facilities of golf clubhouse, car parking and road entrance.
- On site parking for 12 cars, overflow in Golf Club Overflow Car Park
- State-of-the-art LED lighting design to lower 4 courts.



The Vision – 3D Visualisation



Marlborough Tennis Tennis Court Development at Marlborough Golf Club

Marlborough Community Tennis

- Healthy and sociable centre for families and young people – inter-generational play
- Access for all - wheel chair and disability tennis
- Free tennis for kids on the LTA 'Tennis for Kids' programme
- After school tennis during the winter months
- Outreach programme into schools
- Community Pay and Play Opportunities

Contractors & Consultants:

- Earthworks: *AG Builders*
- Tennis Courts: *Chiltern Sports Contractors*
- Lighting: *Luminance Pro*
- Planning Consultant: *Planning for Tennis*
- Civil Engineer: *Atkins Martin & Associates*
- Landscape Consultant: *acla*



How it has developed



May 17



June 17



July 17



August 17



1st September 17



29th September 17



13th October
2017



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 21st September 2017			
1.	Attendees and apologies			
	Present:	Cllr Nick Fogg (Wiltshire Council & Marlborough TC) Chairman; Cllr Stewart Dobson, Cllr Jane Davies, Cllr James Sheppard (Wiltshire Council); Cllr Neil Twentyman (Savernake PC); Cllr Mike Morrissy (Fyfield & West Overton PC); Cllr Nigel Thompson, Cllr John Bevan (Mildenhall PC); Cllr John Hetherington (Ogbourne St Andrew PC); Cllr Vanya Body (Froxfield PC); Cllr Andrew Williamson (Avebury PC); Cllr Tamsin Witt (Baydon PC); Cllr Jim Gunter (Broad Hinton PC); Cllr Alison Edmonds (Aldbourn PC); Cllr Sheila Glass (Ramsbury PC); Cllr Lisa Farrell (Marlborough TC); Martin Cook, Steve Hind, Andrew Jack (Wiltshire Council).		
	Apologies:	Cllr Peter Cairns (Marlborough TC)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 22 nd June 2017. <i>Link can be found at https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&MId=10933&Ver=4</i>		
3.	Financial Position			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Finance sheet to be presented.	SH showed CATG's budget for 2017/18, including income from parishes' contributions and costs of agreed highways schemes. The remaining budget for 17/18 is £4,630.64	
4.	Top 5 Priority Schemes Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow him to focus his limited time on those the group wants taking forward.			
a)	Issue 3832 Marlborough, Silverless St HGV's using inappropriate road	'No Entry' signs for Silverless St entering from Herd St. Experimental Order implemented on the 1 st Feb to run for the maximum of 18 months. Expires Aug 2017 CATG agrees to make the order permanent. Cabinet Member report signed off. Preparation of works package to be completed. Cost estimate £4,000	SH described that that works package to implement and make permanent the changes is being agreed with Atkins. This is due to be implemented in 3-4 months. Currently arranging the electrical work, which can either happen quickly or take some time to arrange.	A
b)	Issue 3578 A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	Following design work updated cost estimate is £9k PC have offered £1k contribution Area Board contribution? Housing Assoc contribution being explored. Construction programme being discussed with Ringway with aim to be complete before 31 st Dec.	SD queries a contribution from the housing association owning the properties. JH confirms only 1 out of 6 is social housing, so a contribution is unlikely. AE queries the cost of the scheme. SH describes how this work needs a lot of traffic management being so close to the main road and this amount is reasonably priced.	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>Substantive scheme</p> <p>Baydon- Ermin St (west)</p>	<p>Parish Council have requested to go ahead with the proposal for both build outs and have offered to pay to have Mr and Mrs Norman's hedge cut.</p> <p>The Normans are still not cooperating and employed PFA consultants to write to Wiltshire Council. Following response, Wiltshire Council have received a legal challenge.</p> <p>Completeion of design continued.</p> <p>Alternative option has been proposed at the western gateway to Baydon to be approved by the PC.</p> <p>Provisional date for construction in Feb.</p>	<p>SH describes how one household in Baydon has made a legal challenge to constructing the build out and Wilts Council has decided it is not worth taking on. A new design has been prepared and these drawings are with Baydon PC for discussion. JS said how he feels the PC has been let down by Wilts Council and feels they should not have backed down from the legal challenge. Doing so has opened Wilts Council up to other challenges from other Baydon residents over other build outs. TW described how she had worked on this for about 10 years. Baydon PC has agreed the new design. JS is to meet with residents, the PC and Dave Thomas to look at this new scheme and reach agreement. The new design will need liaison with a different landowner over cutting of a hedge. SD asked if SIDs had been considered and TW replied they had been in place but did not work.</p>	A
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	<p>Issue No: 4245 A4 at Beckhampton and West Kennett – speeding</p>	<p>Atkins fees are £9650 for Beckhampton and £9125 for West Kennet to provide a prelim design. Avebury’s transport group has agreed to fund 25%. AW said that a further 25% might be raised from the community. CATG agreed to fund the remaining 50%.</p> <p>Atkins have concerns about the West Kennet designs. There was a need for some intial investigation work to be done before committing to the full project. This would cost approx. £2K. and be funded from Avebury PC’s contribution.</p> <p>Works order now with Atkins to enable preliminary work before progressing to a meeting with the Transport Group.</p>	<p>SH agreed that care will be needed in spending the community’s money in the case of these two design guides. It was agreed that Atkins will carry out preliminary work at West Kennett costing approx. £2,000 to assess feasibility of further work. Trying to arrange a meeting at the end of October for Atkins to meet with Avebury PC and WHS and to agree on this work. AW described the funding arrangement for this project and how much of it is coming from the community. He asks that the initial £2,000 is funded in the same combination (CATG, Avebury PC & community) and not all of this sum is expected from the PC. JS suggests this project comes off the high priority to allow other projects to take over. This was agreed.</p>	A (1 st reserve)
e)	<p>Issue 5179 Request for new assessment for 20mph limits throughout Marlborough.</p>	<p>Cost of assessment will be £2500. 25% contribution from Marlborough TC.</p> <p>Locations for metro counts identified.</p>	<p>SH said how over 20 metrocounts for the town centre area had been ordered (these were in place as of 23/09/2017 for a period of seven days). Results will be back in time for the next CATG meeting.</p>	A

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			At that point, implementation and costs can be discussed.	
f)	Issue 4469 Better marking of bus stop prevent parked cars, South St, Aldbourne	<p>PC contribution fixed at £150 This is a road marking scheme and will include an establishment cost of £840. This cost can be shared with other road marking schemes.</p> <p>MC has agreed that he will arrange for this work to be undertaken with other lining maintenance schemes reducing the cost to CATG.</p>	<p>AE explains the situation at South St, where because of parked cars, the bus has to double park to let passengers off. Aldbourne has been told the lines to mark out the bus stop have to be yellow but the PC wants them to be white. AE says that if the bus lines cannot be in white, then the PC wants an H-bar put in place instead. She says that these work well in other parts of the village.</p> <p>SG agrees H-bars work well in Ramsbury.</p> <p>MC says that this request can be included in the white lining programme for May '18.</p>	A (with MC)
g)	Issue Request for clearer No Cycling signage at Figgins Lane	<p>CATG asked SH and AJ along with Marlborough to investigate ideas using barriers. To be prioritised.</p> <p>Town Council have agreed 25% contribution</p>	<p>There has been no progress on this project. SH has looked at Figgins Lane and barriers could be possible. He says there could be some service covers (e.g. manholes) that could get in the way.</p> <p>JD says how this is a route for parents going to Marlborough St Mary's School. The school has a budget for travel to school</p>	A – 2 nd Reserve

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			schemes which might help to pay for this project.	
h)	Froxfield's Village Traffic Plan	Froxfield PC has ideas for potential projects. These need to be prioritised and discussed further with SH. A further meeting could be arranged to discuss and prioritise development of schemes within the village plan. Priority from the CATG will then be required to make progress with any design work.	SH says there has been no progress. VB wanted to know if anything would happen for Froxfield. Explained how the traffic plan wanted to introduce traffic calming. The plan has various proposals and she wanted SH and MC to visit the village and begin to look at how these ideas might be implemented.	A – 3 rd reserve
5.	Other Priority schemes			
a)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	Speed limit to be moved back to the gates location as agreed through CATG. This will include taking up existing coloured approach markings. Total package around £5k. New coloured surfacing to gateways will not be implemented due to maintenance issues. Scheme to be prioritised	SH explained that there had been no progress on this project and that it needed to be prioritised for him to work on it. TW was happy to wait until Baydon's substantive scheme project was complete before this one is prioritised.	
b)	Issue 3545 Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs to be installed on both sides of road. PC contribution fixed at £1500. Construction work complete.	This project is complete and Broad Hinton PC is happy with the work. This can come off the list.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>Issue 4352</p> <p>Lockeridge – 20mph limit proposal</p>	<p>Cost estimate for construction is £11k including advert costs. Fyfield & West Overton PC has agreed to fund 25% of cost.</p> <p>At the meeting on 24th January, Marlborough Area Board agreed to fund £8,250 from its own budget towards the installation of new 20mph limit.</p> <p>Scheme complete although further signing and road markings being considered within the budget.</p>	<p>JD raised some details within the coroner's report recommending additional signage throughout Lockeridge. She said that since the costs of the 20mph limit have come in below the estimate, there is funding available to pay for this signage.</p> <p>MM will email SH with the report over this additional signage as per the coroner's verdict.</p> <p>NF felt that since this was work to comply with a coroner's verdict, it should be given high priority.</p>	A
d)	<p>Issue 4377</p> <p>HGVs accessing Back Lane and The Green in Aldbourne</p>	<p>'Overhanging roof' warning signs installed</p>	<p>The new warning signage that was erected is not compliant as it is the wrong size. MC explained that there needs to be a traffic order behind the signage. This needed to be given to Highways' signs team.</p>	
e)	<p>Issue 4860</p> <p>Request for Pedestrians in Road warning sign Baydon</p>	<p>Baydon PC is happy to pay 100% of the cost of the new sign.</p> <p>MC confirmed he had signed the order with the supplier and has chased for this new sign. It is to be delivered to MC for him to install.</p>	<p>The new sign has been installed and Baydon PC is happy with it. This can be removed from the list.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Issue 4851 Multiple issues about pedestrians safety and speeding at Herd St	It was agreed that this Issue, along with 4852, 3832 and 4932 are all interlinked and need to be dealt with together. The first step in addressing these issues is to make progress with assessment of the requested 20mph limit for Marlborough town.	SH feels that many of these issues will be dealt with by the new 20mph assessment taking place. There could be other projects that come out of the public meeting to be held on 26/09/2017 which also help with this issue.	
g)	Issue 4932 Multiple issues at Kingsbury St including speeding, dangerous driving and HGVs	Refer to 4851 above	SH feels that many of these issues will be dealt with by the new 20mph assessment taking place. There could be other projects that come out of the public meeting to be held on 26/09/2017 which also help with this issue.	
h)	Issue 4792 Parking bay extending over exit to driveway	Marlborough TC is looking into the planning permissions over the extended drive before deciding what course to take. The town council has found no record of permission being granted to the homeowner to widen the driveway in the first place. MC gave details of a team at Wiltshire Council who will be able to check records for permission.	Marlborough TC have not been able to feedback any further information on what they have found out about this matter.	
i)	Issue 5080 Request for new directional signs to Village hall, Baydon	Baydon Parish Council would like to install road signage to direct people to the village Hall in Manor Lane. This request comes from and has backing of the parish council. Parish council prepared to pay approx. 50% of costs.	MC reports the order is confirmed and installation will be before Christmas. This project can come off the list.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		TW confirmed the village hall committee will pay for the other 50% of costs. CATG agreed the request for ad hoc signage which is with Mark Stansby.		
j)	Issue 5384 Chilton Foliat – white gates	Request for funding to install 6 gates purchased by Chilton Foliat PC. Gates to be checked by Area Engineer that they are suitable for installation on the highway. NC confirms that after advice from Highways, these gates were bought from the Council's own supplier. MC said that he had been trying to deal with this and help get them installed. MC agreed to meet with NC and liaise over the final installation	MC has not heard from Nic Combe about any more to do with Chilton Foliat's white gates. No further progress has been made.	
k)	Issue 5190 Request for safety works at London Rd, Marlborough.	Issue raised by Community Speedwatch group. Wish to reduce the speed limit and keep hedges etc. cut back to open sightlines and to install new barrier near top of hill close the Savernake Hospital. Recent speed limit review shows that no change in speed limit is possible. SD states that the location of the requested barrier is not within Marlborough but is within Savernake PC. Members of CATG took on contacting Savernake PC through different channels to let them know about this request.	NT described the current speed limits – changing from 30mph up to 50mph on the hill and past Savernake Hospital and the sports club, then increasing to 60mph beyond. Savernake PC would like the 50 limit reduced to 40mph and had 500 signatures on a petition requesting this. An assessment of speeds on the A4 was last carried out in 2009. NT described how the hospital has become busier and there is a new housing estate built since the last assessment. There has also been a road accident leading to the death of a pedestrian. This	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>incident is going to court very soon. SH felt that especially in light of a fatal accident, there could be grounds for a new speed assessment to take place. He would speak with colleagues in Highways about this.</p>	
l)	<p>Issue 5108 Isbury Rd, Marlborough - Narrow Rd, no footway</p>	<p>Resident has pointed out that with parked cars on Isbury Rd, it becomes very narrow and difficult for emergency vehicles to get along. Also an issue about pedestrians using it to walk to nearby schools with no pavement. Asks if it is possible to widen road or install new pavement.</p>	<p>LF described how the narrow road made it difficult for pedestrians to walk the length of the road. It is a popular route to both the primary and secondary schools. There is no pavement and children often have to stand between parked cars to allow moving vehicles to get past. SH has visited and said that it is hard to do anything with such a narrow verge between the road and the new school's field. He felt that if the hedge next to the road could be scrubbed back, it would create a narrow path between the school field and the parked cars. This hedge is likely to be owned by Wiltshire Council Facilities Management. Marlborough TC and the two unitary councillors were encouraged to write to ask for this cutting back to take place.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	New Requests / Issues			
a)	Issue 5659 Request for new 20mph limit at Manor Ln, Baydon	Baydon PC would like to change the speed limit of Manor Lane in Baydon from 30mph to 20mph. Manor Ln is used by commuters as a rat run between Ermin Street and Aldbourne Road. Previous metrocount in 2014 showed that the 85th percentile was 23 mph so PC believe Manor Ln meets the criteria for a 20mph limit.	TW wanted Baydon's other projects to proceed before this but wanted this issue to be dated for monitoring.	
b)	Issue 5664 Request for "Residents Only" signage at Ogbourne St Andrew	When incidents happen on the A346 large numbers of vehicles turn into Ogbourne St Andrew hoping to find a way through. During a recent closure of the A346 87 cars were gridlocked in Ogbourne St Andrew.	JH described how when the A346 is closed, village roads can become blocked. He is happy to take advice from Highways over the wording of the signs, re: what's legal. AJ has let Mark Stansby know about this request. He is looking into solutions.	
c)	Issue 5606 New "No HGV" signage for Barnfield, Marlborough	HGV Trucks often use Barnfield Marlborough as a short cut from the London Road Marlborough to Elcot Lane. On 9th August a 26 ton truck doing so turned on it side at the intersection of Barnfield and Elcot Lane closing the roads for 24 hours.	SD introduced this issue and the accident with the lorry. MC explained that there already is a 'no through road' sign at Barnfield from the Chopping Knife Lane end and that residents of the private road have put up their own signage. In light of this, he felt a new No HGV sign is unlikely to have further effect.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>AJ stated that Marlborough TC had discussed this issue and did not support it, feeling that agreeing to this one request could open all other roads in town to similar requests. CATG decided not to support this issue.</p>	
d)	<p>Issue 5651 Speeding on the C6 at Poulton Hill, Marlborough</p>	<p>Request to investigate issues of speeding at Poulton Hill, Marlborough. Resident has request a Metrocount. Also feels that SIDs should be erected at this section of road.</p>	<p>AJ reported that Marlborough TC had supported the request for a new Metrocount to take place and this had been requested from Highways. The TC were also looking into costs for new SIDs at this location. Once the results of the Metrocount come out, further action can be considered.</p>	
e)				
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)		<p>NT introduced Mildenhall PC's plans for schemes in the village. These included constructing a new bus shelter and a pavement through the village. MC had already given advice on the latter. Issues have been submitted for these but arrived too late to be included on this agenda. CATG was happy for these to be included at the next meeting in December and discussed further.</p> <p>NF asked about any plans for re-surfacing The Parade and George Lane. LF described how conditions are deteriorating. MC says there are other roads that take priority but these two are on a list for 2018/19.</p> <p>MC gives an update on new funding via CATG for improvement to pavements and footpaths. Marlborough CATG has an additional £8,170 for 2017/18. This money can be requested via the issues system in the same way that projects come to CATG. This new money cannot be used on the rights of way network but only within the highways network.</p>	
8.	<p>Date of Next Meeting: 14th December 2017</p>		

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

- 2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Report to Marlborough Area Board
Date of meeting 28th November 2017
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Innov8 Sports CiC and JB Youth Services	£10,168	Recommended

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
(hyper link) Rural youth project	Innov8 Sports CiC and JB youth services	Rural Youth Club launch	£10,168
<p>Project description</p> <p>The aim of this project is to trial a mobile youth club in four rural areas. Through a six-month project each area will have six sessions of activity on offer in their locality. The hope is that at the end of this project there will be significant evidence of the uptake of activities in these areas which could lead to either a youth club being started or a procurement of activities for these areas.</p> <p>Innov8 Sportz and JB youth services will run the sessions on a monthly basis in each area, with each session offering a different activity and ending with an evaluation session. At the end of the 6 months, all groups, along with other youth clubs in the area will come together for an end event including a wide range of activities from climbing walls to music. Through the project the workers will engage in parishes and with local people to recruit and support new volunteers to help take each club forward if there is a need demonstrated through this project.</p> <p>Four locations chosen for this project are</p> <ol style="list-style-type: none"> 1. Baydon 2. Ogbourne St George 3. Lockeridge 4. Ramsbury <p>These areas have been chosen because there is no current provision but there is space available to run projects from.</p> <p>This project began its funding request in the last financial year. The area board agreed to carry forward £13760.22 to go towards the rural youth work project. This money was allocated in February 2017. The LYN asked for funding proposals from 3 different organisations. Of these, one declined to offer and the other two joined together to create a proposal.</p>			

This is recommended above the normal amount because of the complexity of the project, the breadth of geographical areas covered and the need for professional consistent workers to kick start the project work in the 4 areas.

Recommendation of the Local Youth Network Management Group

The application meets the grant criteria 2017/18, it is recommended for approval.

Rural Youth Project Proposal is attached in this pack

Report Author

Helen Bradley, Locality Youth Facilitator
Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk

Marlborough Community Area Mobile Youth Club

Proposal

Need-

A young person living in the Marlborough Community has a significantly reduced chance in taking part in a positive leisure activity if they live in a village. The current opportunities are available in Marlborough, Aldbourne and Broad Hinton. The other areas have very little for the 13-19 age group.

Aim-

The aim of this project is to trial a mobile youth club in four areas. Through a six-month project each area will have six sessions of activity on offer in their locality. We hope that at the end of this project there will be significant evidence of the uptake of activities in these areas which could lead to either a youth club being started or a procurement of activities for these areas.

Objectives-

Young people will be able to access-

- Low cost activity which is learning based and educationally enriching
- Professional staff experienced in working with young people
- Transport to the venue, if they live in a rural location
- An inviting safe environment
- The opportunity to provide feedback and shape any services which are developed

The local community will have-

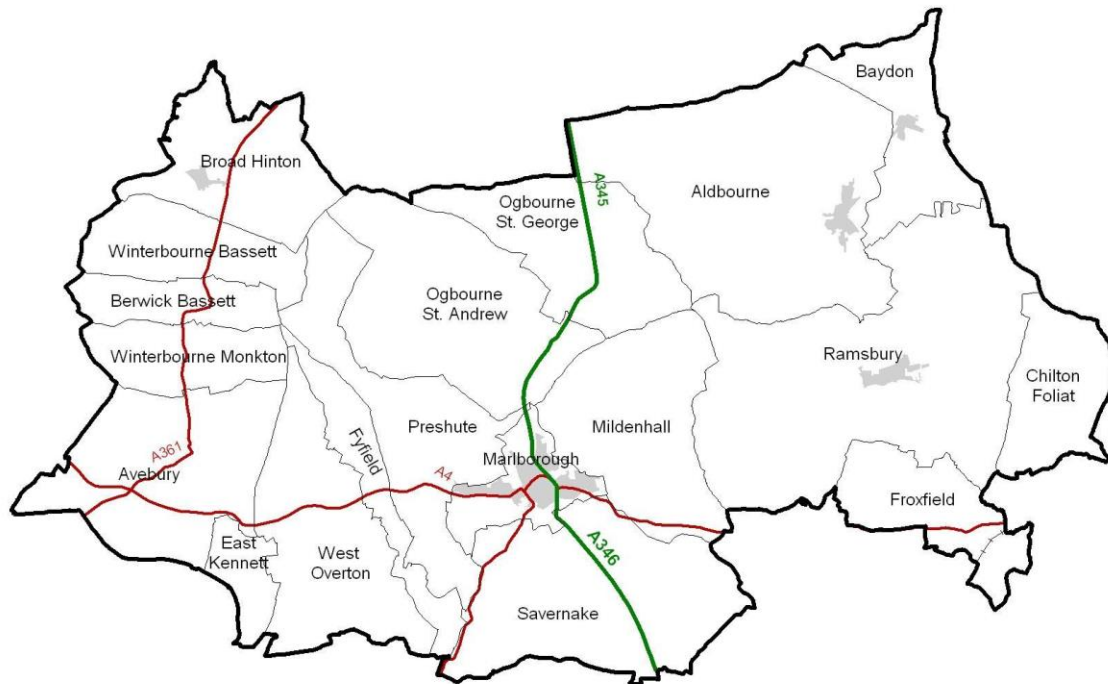
- Knowledge of the events
- Advertising that they can share
- An opportunity to be involved
- Access to DBS checks and safeguarding training

The Local Youth Network will-

- Receive updates throughout the project via LYN meetings
- A comprehensive evaluation including data on attendances, young people's feedback and information on community involvement
- A PowerPoint presentation at the end of the project which will include photos, evidence and evaluation of the project which can be shared at the Area board and with other stakeholders

Method

Marlborough Community Area is very rural;



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Corporate Research Team
Public Health and Wellbeing
Wiltshire Council
www.intelligencenetwork.org.uk

Four locations chosen for this project are

1. Baydon
2. Ogbourne St George
3. Lockeridge
4. Ramsbury

Note- these areas have been chosen due to research suggesting there is limited opportunity for young people, but there are buildings that can be used.

Six sessions

1. Healthy eating- young people will be able to cook a simple dish
2. Sports- Innov8 Sportz will lead a session that is suitable for those attending
3. Music- a drumming workshop will be on offer
4. Graffiti session- where young people will work with an experienced artist to make a product and practice their own style
5. Arts session- painting a piece of pottery they can keep
6. Pizza and party- this session will use the subs gathered to have a party style evening. Staff will use this final session as an opportunity to complete a survey and other types of evaluation

End of Project Event

The end of our six-month project we will be bringing all the areas young people and adults together in a celebration event. Through this we will then be able to share our project with other youth clubs in Aldbourne, Broad Hinton and Marlborough as well

as uniform and sports groups. The event will bring the youth community together to share their successes and provide a fun, stimulating time which will again involve educational activities such as climbing, music, and games. This will help the young people find out more about the local offer for young people and provide activities and contacts to the adults who will be supporting them.

Transport

To maximise the opportunity to attend sessions a taxi service will be on offer. We will use Wiltshire Council registered (and DBS checked drivers) taxis to pick up and collect young people that live in rural locations close to the session.

Staffing and Volunteers

To enable the delivery and sustainability of the project we will provide at least two members of staff at each session. We will also be recruiting volunteers from the local community. It is our aim to attend local parish council meetings prior to the projects start. The success of this project will be determined by the advertising and local support for the sessions. We can DBS check volunteers prior to their participation in these sessions, and monitor the successful completion of the online safeguarding training.

Advertising

We aim to advertise using;

- Social media
- Local newspapers
- Local news websites
- Local radio
- Parish councils
- Posters
- Schools

Evaluation

Young people will be encouraged to give feedback weekly; through the use of post-it notes, asking questions and using a rating system- how many stars would you give us? This will ensure young people are consulted and any significant issues can be picked up as we go. We will record the attendance at sessions using a signing in book, young people will be asked to give an emergency contact at the time of attendance and a form will be given out to all attendees asking for contact details for future projects.

At the last session, we will lead a more formal evaluation, inviting local stakeholders along to hear what the young people would like to see happen next. We will take a

survey through either survey monkey or a paper based version to capture the statistics.

We will use a variety of methods to measure the success of the project,

- Discussion
- Attendance
- Repeated attendance
- Community participation
- Volunteers recruited
- Positive feedback

Costs

Project	Session cost	Total cost
Cooking	£150	£600
Graffiti	£212.50	£850
Drumming	£120	£400
Pottery	£50	£200
Innov8	£40	£160
End event		£2,000
		£4,210

Staffing and extra costs

Admin	£10 p/h	£400
Advertising		£200 provide quotes
Transport		£500
Project management	£20 p/h	£1,200
Youth workers	£35 p/h (3 hr per week) plus additional for end event (10 hours)	£2,870
Dbs checks	£14.00 per check x10	£140.00
		£5.310

Hall Hire

Ramsbury	£11.50 per hour	£207
Baydon	£5.50 per hour	£99
Lockeridge	£9 per hour	£162
Ogbourne St George	£10 per hour (approx.)	£180
		£648

Total Costs- £ 10,168

Report to Marlborough Area Board
Date of meeting 28th November 2017
Title of report Health and Wellbeing funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Project title	Amount requested
The Restoration Trust	Human Henge Project, Avebury	£1,919
East Wilts MENCAP	Panto trip, December 2017	£632.87

1. Background

Area Boards have a delegated revenue budget for 2017/18 of £6,700 to support projects to improve health and wellbeing in the community area. This funding is focussed at, but not limited to, supporting the health and wellbeing of older people and vulnerable people within our community.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications will improve health and wellbeing in the area and should consider the views of their local Health and Wellbeing Group.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Applicants have equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Applicant	Project Proposal	Requested
The Restoration Trust	Human Henge Project, Avebury	£1,919
<p>Project description</p> <p>Over 10 weekly sessions a group of 16 local people (up to 8 from Marlborough area, 8 from Devizes area) who are marginalised by mental illness and rural social isolation walk Avebury's ancient landscape with support workers, archaeologists and musicians, to increase mental and physical wellbeing.</p> <p>These people will be existing clients of the Richmond Fellowship Trust (http://www.richmondfellowship.org.uk/) recruited from across the Marlborough community area. They are people with existing mental health issues and this project is a positive activity that supports them in trying to overcome these problems.</p> <p>The project based at Avebury follows on from a pilot already carried out in the Stonehenge landscape, which was funded by Amesbury Area Board. This proved to be a success and experience then has helped to develop the Avebury project. Together with the lessons learned from the Stonehenge project, the work carried out at Avebury will become part of a new therapy activity used to help people with mental health problems.</p> <p>The project gives those taking part opportunities to take part in further activities developing from their involvement, such as volunteering at Avebury for the National Trust or speaking at the Historic Landscapes and Wellbeing Conference at Bournemouth University.</p> <p>This project has a substantial amount of funding from national organisations such as the Heritage Lottery Fund and the National Trust. The amounts being request from Marlborough and Devizes Area Boards is relatively small. The project is being supported by researchers from the University of Bournemouth, Avon and Wiltshire Mental Health NHS Partnership Trust and the Richmond Fellowship.</p>		
<p>Recommendation:</p> <p>That the application meets the grant criteria and is approved for the amount of £1,919.00</p>		

Applicant	Project Proposal	Requested
East Wilts MENCAP	Panto trip for members and carers, December 2017	£632.87
<p>Project description</p> <p>East Wilts MENCAP is a local activity club for people of all ages with learning disabilities, often with other complex needs. Each year, the club plans a day trip to the pantomime at Bristol Hippodrome. This is well supported and members ask about the next trip almost as soon as</p>		

the current one has ended.

The group use Bristol Hippodrome as it is an accessible venue and staff there have always been very helpful and accommodating. Because of the needs of members, the group uses a 42 seater wheelchair-accessible coach. This is more expensive to hire than a regular one.

The group is offering tickets to members and their carers at £10 each and expect to sell at least 35 tickets. The funding requested is based on selling this number of tickets, but if more are sold, the amount requested will reduce.

As well as providing an enjoyable day out for members, this trip gives a day's respite to the carers that do not go and allows them to take time off from their caring role.

Recommendation:

That the application meets the grant criteria and is approved for an amount of up to £632.87.

No unpublished documents have been relied upon in the preparation of this report

Report Author Andrew Jack
Community Engagement Manager, Marlborough
01225 713109
andrew.jack@wiltshire.gov.uk

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Laura Drysdale
Organisation	The Restoration Trust
Address	Merchants Place, Church Street, Cromer NR27 9ES
Phone number	07740 844883
Email address	laura@restorationtrust.org.uk

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£1919
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	No

4. If yes, please state why this project cannot be funded from the Parish Precept?

--

5. Project title?

Human Henge Avebury

6. Project summary: (100 words maximum)

<p>Recruitment, travel, refreshments, wellbeing focus groups, media training, archaeological expertise and a celebration booklet and display panel to enable participants from Marlborough and Devizes areas to benefit from archaeology and wellbeing sessions at Avebury.</p> <p>Over 10 weekly sessions a group of 16 local people (up to 8 from Marlborough area) who are marginalised by mental illness and rural social isolation walk Avebury's ancient landscape with support workers, archaeologists and musicians, to increase mental and physical wellbeing.</p> <p>Participants will create an exhibition blog and contribute to a conference on archaeology and wellbeing. The display panel will be part of exhibitions in local libraries and elsewhere. Research into the project's</p>

impact on their health and wellbeing is carried out by Bournemouth University. This project develops a pilot archaeology and wellbeing Human Henge programme at Stonehenge, benefitting more local people.

7. Which Area Board are you applying to?

Marlborough

8. What is the Post Code of the place where your project is taking place?

SN8 1RF

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects <input type="checkbox"/> Older People Support/Activities <input type="checkbox"/> Carers Support/Activities x Promoting physical and mental wellbeing x Combating social isolation x Promoting cohesive/resilient communities x Arts, crafts and culture <input type="checkbox"/> Safer communities	x Heritage, history and architecture x Inclusion, diversity and community spirit <input type="checkbox"/> Environment, recycling and green initiatives <input type="checkbox"/> Sport, play and recreation <input type="checkbox"/> Transport <input type="checkbox"/> Technology & Digital literacy <input type="checkbox"/> Other
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If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Human Henge Avebury includes very excluded people in the local heritage and creative community. In terms of the 5 Ways to Wellbeing they CONNECT with the past and make friends reducing isolation and strengthening resilience. They KEEP LEARNING acquiring transferable skills and knowledge. People are ACTIVE walking weekly whatever the weather. They TAKE NOTICE developing curiosity and imagination in a demanding but safe way. People GIVE by joining the Project Board, blogging, giving presentations and creating a display for local libraries.

Our application meets the following Marlborough Area Priorities in particular:

Health and Wellbeing

Mental Health: the project is targeted at people living in Marlborough and Devizes areas who have complex mental health problems for which they are supported by Richmond Fellowship mental health community and inclusion service commissioned by Wiltshire County Council.

Physical fitness: participants walk in the Avebury landscape for up to 3 hours at each session, extending their fitness every week of participation over 10 weeks.

Healthy Lifestyles: Human Henge Avebury encourages participants to engage in activities that benefit their health and wellbeing.

Culture

Diversity and social inclusion: participants are among the most excluded and deprived people in the local area, due to poor mental health and low income. The project will be promoted to the relevant Community Mental Health Teams (North East Wiltshire and West Wiltshire teams)

Affordable access to cultural activities: all activities are free to participants, including transport which is a significant issue for people living in the rural area covered by Marlborough Area Board. Richmond Fellowship will offer minibus transport from Marlborough/Pewsey area, and from Devizes via Calne.

Car drivers are reimbursed for the cost of their mileage, and bus/train fares are reimbursed.

Refreshments are also provided.

How many older people/carers do you expect to benefit from your project?

Based on experience of Human Henge at Stonehenge, we anticipate that 2 people from the Marlborough Area will be over 65, and 3 people will have caring responsibilities.

How will you encourage volunteering and community involvement?

The National Trust Volunteer Manager will meet participants at the first session of Human Henge Avebury, and the opportunity to volunteer with the National Trust will be explored at that session and will be integral to the offer to participants.

Other volunteer opportunities offered to participants, which have been taken up by participants on our previous project at Stonehenge, include joining the Human Henge project board, attending and contributing to our final Human Henge conference on Archaeology and Wellbeing at Bournemouth University, blogging on the Human Henge and other websites such as Wiltshire Arts blogsite, representing Human Henge Avebury at external learning events including those at local libraries and archaeology festivals, speaking to the media on behalf of the group.

The group will include at least 2 volunteers to support people participating in the project. These volunteers will be recruited from Richmond Fellowship, Bournemouth University and the National Trust.

Volunteers are managed by their recruiting organisation (i.e. those listed above), and this is expressed through a Volunteer Role Description and a Human Henge Volunteer Policy which has been agreed by the Human Henge Project Board.

Human Henge Avebury sessions are designed to engage participants with the magnificent landscape of the Stonehenge and Avebury World Heritage Site and the services provided there by the National Trust and English Heritage, so that they feel more connected to their own community and its extraordinary assets.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Human Henge Avebury is designed to be accessible to people living with a disability on low income, who are likely to be vulnerable by virtue of their mental health problems and are socially isolated. Therefore we do all we can to overcome barriers to engaging with the heritage and creative activities offered by the project.

We provide transport, refreshments, safe spaces, expert facilitation, mental health support workers (Richmond Fellowship), and mental health first training for staff, consultants and volunteers. The overseeing Human Henge Project Board includes Dr Toby Sutcliffe, Medical Director Avon and Wiltshire Mental Health NHS Partnership Trust (AWP), a member of the AWP service user community, a Human Henge member who is a mental health service user, and Dr Vanessa Heaslip, a qualified nurse who is also our health and mental health researcher from Bournemouth University.

All participants who want to have a carer with them are encouraged to do so, and participants may themselves have caring responsibilities.

Physical health and mobility issues are reviewed on recruitment. All participants need to be able to walk a certain distance unaided.

People with learning disabilities are eligible if they have mental health problems, live in the catchment area and have capacity.

How will you work with other community partners?

Our project is a partnership between the Restoration Trust (project management, facilitation, creative facilitator, evaluation, communications), Richmond Fellowship (participant engagement and support), the National Trust (access to all the resources at Avebury and expertise), Bournemouth University (archaeological expertise, health and wellbeing research). This partnership is managed through a Memorandum of Understanding signed by all parties, and operates within the Human Henge Project Board which is chaired by Dr Sara Lunt, a trustee of the Restoration Trust.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

Our commitment to safeguarding is stated in our Safeguarding Vulnerable Adults and Safeguarding Children and Young People policies. These are available on request and are provided to all contracted staff and volunteers. We also have an active

The mission of the Restoration Trust is explicitly to support people who are marginalised by poor mental health problems to engage with heritage, arts and culture. We call this culture therapy. Our participants are adults 18 and over, include older people, vulnerable people and carers.

Mental Health First Aid training is provided as part of this project, for all staff, consultants and volunteers who work with participants, and this covers safeguarding and reporting concerns.

All staff and volunteers must have enhanced DBS clearance which must be evidenced to the Director of the Restoration Trust.

Any incident raised by participants, staff or volunteers is raised as a Record Of Concern, which uses a standard form. The record includes the requirement to pursue identified actions in a timely way.

The Director is ultimately responsible for safeguarding, and reports all safeguarding matters to the Board of Trustees, and between meetings to the Chair.

In terms of Human Henge Avebury, all participants are Richmond Fellowship clients and are therefore covered by the Richmond Fellowship's safeguarding policies and practices, which are part of the responsibility of their contract with Wiltshire County Council to deliver community and inclusion services to people with mental health problems in Wiltshire.

All our partner organisations' have safeguarding policies and procedures which have met our due diligence standards.

12. Monitoring your project.

How will you know if your project has been successful? *required field

Evaluation of health and wellbeing benefits includes baseline demographic and subjective wellbeing assessment, semi-structured interviews, Short Warwick Edinburgh Mental Wellbeing Survey, focus groups, staff feedback session, registers, coordinators notes.

Research evaluation will be carried out by Prof. Tim Darvill and Dr Vanessa Heaslip, Bournemouth University. Register and notes will be carried out by Coordinator Yvette Staelens. Critical friend evaluation role will be carried out by Jane Willis, Willis Newson Ltd.

Human Henge Wellbeing Research First Report by Bournemouth University June 2017 addressed the question: *Does a creative exploration of historic landscape achieve sustained measurable mental health and wellbeing outcomes for people with mental health conditions?* Evidence indicates that for the majority of participants there was a positive

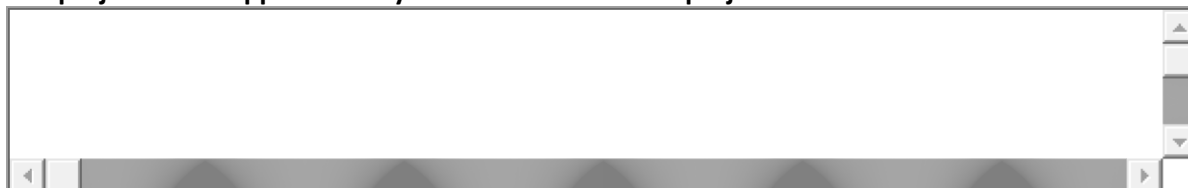
impact upon their mental health and wellbeing which they attribute to the programme and associated activities. This was through *being human, feeling special* and *overcoming personal challenges*.

The report recommends exploring whether the findings would be similar if the programme of visits and experiences was set in a different historic landscape. That issue is addressed by the research programme with Human Henge Avebury.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

After the project ends we will be seeking funds from grants from research councils, income generation and donors to develop projects in the World Heritage Site and elsewhere.

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost



15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month March Year 2017 (year end)

Total Income:

£ 45711

Total Expenditure:

£ 70283

Surplus/Deficit for the year:

£ 24572 deficit. Please note that this sum was covered by income 2015/16 from grants paid in advance.

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 5298

Why can't you fund this project from your reserves:

Our reserves policy is to accrue sufficient reserves for at least 1 but not more than 3 months activity. The majority of our income is restricted project funding and is not available for other purposes.

15b. Project Finance:

Total Project cost £33040

Total required from Area Board £1919

Expenditure £ **Income** £

Itemised expenditure	£	Itemised income	£
Chair, Project Board, cost of attending meetings and events. £75 per day for 2 days	150	Heritage Lottery Fund	150
Project Manager, 5 days @ £200 per day plus expenses estimated at £50 per day	1250	Heritage Lottery Fund	1250
Coordinator 15 days at £175 per day + expenses £50 per day	3375	Heritage Lottery Fund	3375
2 National Trust archaeologists at £250 per day per archaeologist for 3 days fte	750	Heritage Lottery Fund	750
Creative facilitator (to be appointed) £200 per day for 2 half days, expenses estimated at £50 per day, i.e. £100 shared with Devizes Area Board	150		150
Creative facilitator (to be appointed) £200 per day for 2 half days, expenses estimated at £50 per day, i.e. £100 shared with Marlborough Area Board	150	Devizes Area Board	150
Enrolment/promotional leaflets, print 200 for RF to distribute, EcoColourPrint estimate £120. Shared with Devizes Area Board.	60		
Enrolment/promotional leaflets, print 200 for RF to distribute, EcoColourPrint estimate £120. Shared with Marlborough Area Board.	60	Devizes Area Board	60
Design and print 1 roller banner to coordinate with and enhance existing Human Henge roller banners for exhibition in local libraries and elsewhere. Cost shared with Devizes Area Board	88		

Design and print 1 roller banner to coordinate with and enhance existing Human Henge roller banners for exhibition in local libraries and elsewhere. Cost shared with Marlborough Area Board	88	Devizes Area Board	88
Critical friend consultancy Willis Newson 2 days @ £250 per day plus expenses £50 per day plus VAT	720	Heritage Lottery Fund	720
Reflective practice session for staff facilitated by Dr Heaslip 1 day at £350 + £50 expenses per day	400	Heritage Lottery Fund	400
3 participants focus groups facilitated by Dr Heaslip 1.5 days @ £350 per day fte + £150 expenses shared with Devizes Area Board/Marlborough Area Board	225	Heritage Lottery Fund	225
3 participants focus groups facilitated by Dr Heaslip 1.5 days @ £350 per day fte + £150 expenses shared with Devizes Area Board	225		
3 participants focus groups facilitated by Dr Heaslip 1.5 days @ £350 per day fte + £150 expenses shared with Marlborough Area Board	225	Devizes Area Board	225
1 year post-project focus group facilitated by Dr Heaslip 1 day @ £350 per day + £50 expenses shared with Devizes Area Board	200		
1 year post-project focus group facilitated by Dr Heaslip 1 day @ £350 per day + £50 expenses shared with Marlborough Area Board	200	Devizes Area Board	200
Historic landscapes and wellbeing research by Bournemouth University, 2 days at £350 per day plus VAT	840	Heritage Lottery Fund	840
Participants and carers using own transport to attend orientation session estimated £25 per area	25		

Participants and carers using own transport to attend orientation session estimated £25 per area	25	Devizes Area Board	25
Travel to Avebury for 10 sessions, up to three people using their own transport estimated £22.50 per session per area	225		
Travel to Avebury for 10 sessions, up to three people using their own transport estimated £22.50 per session per area	225	Devizes Area Board	225
Refreshments float of £10 per session for 16 sessions (incl orientation, post project focus group, 4 follow-on sessions for participants from Marlborough Area.	160		
Refreshments float of £10 per session for 16 sessions (incl orientation, post project focus group, 4 follow-on sessions for participants from Devizes Area.	160	Devizes Area Board	160
£10 per participant for materials, for up to 8 participants from Marlborough Area	80		
£10 per participant for materials, for up to 8 participants from Devizes Area	80	Devizes Area Board	80
Travel for participants from Marlborough Area to attend post-project focus groups 1 year post-engagement £25 per head for up to 5 people	125		
Travel for participants from Devizes Area to attend post-project focus groups 1 year post-engagement £25 per head for up to 5 people	125	Devizes Area Board	125
Souvenir booklet hard copy and online publication, 8pp A5 design and print. Cost shared with Devizes Area Board. 100 copies. Quote by EcoColourPrint	133		
Souvenir booklet hard copy and online publication, 8pp A5 design and print. Cost shared with Marlborough Area	133	Devizes Area Board	133

Board. 100 copies. Quote by EcoColourPrint			
Travel for participants to join Historic Landscapes and Wellbeing Conference at Bournemouth University April 2018, £25 each for 5 people from Marlborough Area	125		
Travel for participants to join Historic Landscapes and Wellbeing Conference at Bournemouth University April 2018, £25 each for 5 people from Devizes Area	125	Devizes Area Board	125
3 post-project meetings for up to 20 Human Henge participants @ total of £25 per person	500	Heritage Lottery Fund	500
3 post-project meetings for up to 5 Human Henge participants @ total of £25 per person from Marlborough Area	125		
3 post-project meetings for up to 5 Human Henge participants @ total of £25 per person from Devizes Area	125	Devizes Area Board	125
Prof. Tim Darvill contributing to 2 sessions 1 day fte @ £350 per day + £100 travel shared with Devizes Area Board	225		
Prof. Tim Darvill contributing to 2 sessions 1 day fte @ £350 per day + £100 travel shared with Marlborough Area Board	225	Devizes Area Board	225
Media training for participants to gain skills in talking to the press, quote by TalkAction for up to 8 people from Marlborough Area	123		
Media training for participants to gain skills in talking to the press, quote by TalkAction for up to 8 people from Devizes Area	123	Devizes Area Board	123

Overheads 12.5% of grant, project's share of RT running costs e.g. insurance, rent, stationery, IT support, administration, board expenses	1045	Heritage Lottery Fund	1045
5% to allow for unexpected costs rounded to balance	429	Heritage Lottery Fund	429
Dr Sara Lunt Chair of Project Board contribution by Restoration Trust 2 days at £350 per day	700	Restoration Trust in kind	700
National Trust Archaeology Assistant Avebury planning, promoting, attending sessions 15 days at £350 per day	5250	National Trust in kind	5250
National Trust Ranger leading a session 1 day at £350 per day	350	National Trust in kind	350
Richmond Fellowship Wiltshire Recovery and Inclusion Manager planning, enrolling, participant transport, co-facilitating, supporting volunteers 20 days £350 per day	7000	Richmond Fellowship in kind	7000
Cost of 2 carers supporting participants who otherwise would not be able to attend, 5 days fte £150 per day	750	Participants in kind	750
Travel expenses for 2 volunteers supporting activities, paid by providing organisations £25 per person for 10 sessions	250	Bournemouth University/Richmond Fellowship/National Trust in kind	250
Mental Health First Aid training for partners, staff, consultants, volunteers, provided by Richmond Fellowship	750	Richmond Fellowship in kind	750
Exclusive use of Avebury Education Room for 10 sessions at £150 per session, contribution by National Trust	1500	National Trust in kind	1500
Entry to Alexander Keillor Museum for 20 adults at £4.40 per person	88	National Trust in kind	88
Richmond Fellowship minibus transport for participants to Avebury for 12 sessions (incl orientation, post-project focus group) at £65 per session	780	Richmond Fellowship in kind	780

Publicity and promotion by partner organisations 2 days fte at £350 per day	700	Richmond Fellowship/Restoration Trust/National Trust/Bournemouth University in kind	700
Richmond Fellowship wet and warm weather gear for participants estimated £100 for 4 participants	100	Richmond Fellowship in kind	100
2 Volunteers attending the sessions to support participants @ £50 per session for 10 sessions	1000	Volunteers in kind	1000
Total	33040	Total	31121

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

Yes

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Devizes

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

Y I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

Y I will make available on request the organisation's **latest accounts**

Constitution:

Y I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Y I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Y I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Suzanne Bailey
Organisation	East Wilts MENCAP
Address	25 Rogers Meadow
Phone number	01672 514513
Email address	Suebailey070@gmail.com

2. Amount of funding required from the Area Board:

£0 - £1000	√
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	√

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

MENCAP Christmas trip – Aladdin at the Bristol Hippodrome

6. Project summary: (100 words maximum)

We would like to take at least 25 of our members from East Wilts MENCAP plus 10 volunteers and care workers for a day out to the pantomime at Bristol Hippodrome. This has become an annual event for our members and very much enjoyed by them.

7. Which Area Board are you applying to?

Marlborough ▼

8. What is the Post Code of the place where your project is taking place?

BS1 4UZ

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The annual trip to the pantomime has become a regular event in our programme - it is something our members ask about each year.
We use the Bristol Hippodrome as the venue is very accessible for our members, some of whom have trouble with mobility. They have always been very welcoming to our club and we go back each time.
As with everybody else, funding cuts have meant less support staff to enable people with learning difficulties to get out and about.
The pantomime trip is a very special day out for members to enjoy with their friends.

How many older people/carers do you expect to benefit from your project?

We expect up to 42 people to attend the pantomime (the seating of the wheelchair accessible coach). At least 25 of these will be MENCAP club members with the remainder being volunteers and care workers.
Members ages range from 25 to 75 years old.
The carers of our members tend not to come on this trip. It acts as respite for them whilst their family member is at the panto.

How will you encourage volunteering and community involvement?

We don't feel it is necessary to ask for more volunteers. We have enough volunteers from within the club's membership and from care staff.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

We ask for a small donation (£10 per person) towards the costs of the trip but only if people are able to afford it.
We use our own cars to collect people from their homes if they are unable to get to the coach collection point.
We use a wheelchair accessible coach. This is more expensive than a regular one.
Bristol Hippodrome is an accessible venue and members can get around the theatre. Staff are friendly and helpful to our needs. We have used this venue several times before.

How will you work with other community partners?

East Wilts MENCAP is entirely self-funding and receives no other support.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

All MENCAP volunteers are DBS checked.
We follow national MENCAP policies and guidance. We are covered by the nation group's insurance.
The person responsible for safeguarding is Ray Bundy, Vice Chair of East Wilts MENCAP.

12. Monitoring your project.

How will you know if your project has been successful? *required field

We will know by watching our members in the theatre and the obvious enjoyment the panto gives. We will note the positive feedback given on the way home.
Members often ask us about the next panto trip as soon as one is over!

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off day trip for East Wilts MENCAP members and their carers.

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

N/A

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year: 2017

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We like to keep money in reserve to pay for other activities organised during the year, like bingo, skittles and disco's, if we do not receive other funding.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure	£	Income	£	Tick if income confirmed
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NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned Income [help](#))
 (Planned project costs [help](#))

Accessible coach hir	500.00	Expected ticket sales	350.00	<input type="checkbox"/>
Pantomime tickets	482.87			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	<input type="text" value="982.87"/>	Total	<input type="text" value="350"/>	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

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- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

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- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

